

CARROLL COUNTY BOARD MEETING

Small Courtroom, Courthouse

September 19, 2024 9:30 a.m.

*****PLEASE SILENCE CELL PHONES*****

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the September 5th Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**
- 4. Approval of Board Members Services**
- 5. Approval of Transfers**

Tabled Items

Department Reports

Animal Control

Assessor

Circuit Clerk

County Clerk & Recorder

Emergency Management

GIS

Highway

- 1. Monthly Report**

Health Department

Probation

Sheriff

States Attorney

Transit

- 1. Monthly Report**

Treasurer

Zoning/ZBA

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt

Business Employment Skills Team/Workforce – Mr. Flikkema

Community Mental Health Board – Mrs. Bickelhaupt

Emergency Telephone System Board – Mr. Rieck

Health Board – Mr. Iske

Hotel/Motel - Ms. Jacobs

1. Monthly Report

Jo Daviess Carroll Co. Joint Action Solid Waste Agcy – Mr. Flikkema

LRA – Ms. Jacobs

1. Monthly Report

NWILED – Ms. Jacobs

Senior Services Board – Mr. Soldat

Tri-County Opportunities Council – Mr. Preston

United County Council of Illinois – Mr. Payette

1. Monthly Report

Veterans Assistance Commission – Ms. Jacobs

Whiteside/Carroll & Jo/Carroll Enterprise Zones - Mr. Payette

Committee Reports

Ad Hoc Inmate Housing Committee – Mr. Iske

Ad Hoc Transit Garage Committee – Mr. Flikkema

Old Business

New Business

1. Budget Presentations

- **Community Mental Health Board – Lisa Jones**
- **Carroll County Soil & Water Conservation District – Richard Siedenburger**
- **JoDaviess/Carroll County Solid Waste Agency – Craig Dimmick**
- **Carroll County Historical Society – Anne Halotis**
- **Regional Office of Education – Bob Jachnicki for Aaron Mercier**

2. Approval of Draft Architect Agreement between Carroll County and Baranski Hammer Moretta & Sheehy for the Transit Garage and submission to IDOT.

3. Approval of natural gas services contract for four Carroll County properties - presentation by Marni Henert, Rock River Energy Services.

4. Approval of a Carroll County Trustee Resolution.

5. Approval of Lease Agreement for Office Space & Detention Agreement with Kane County Juvenile Justice Center.

6. Approval of Joint Bridge Agreement with Ogle County for Section 24-00044-00-SM.

7. Approval of Joint Funding Agreement for Fremont Bridge over Elkhorn Creek Section 22-02-119-00-BR.

Executive Session

Chairman Report / Administrator Report

Appointments

1. Approval of Reappointment of Andy Dauphin to the Savanna York Drainage District for a 3-year term thru September 2027.

Adjournment

Next County Board Meeting – October 3, 2024 at 9:30 a.m.

CARROLL COUNTY BOARD MEETING

301 N. MAIN ST., MT. CARROLL, IL

IN SMALL COURTROOM

SEPTEMBER 5, 2024 AT 9:30 A.M.

CALL TO ORDER -Vice Chair Iske called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mr. Flikkema, Mrs. Bickelhaupt, Ms. Jacobs, Mr. Soldat, Mr. Rieck and Mr. Iske present. Mr. Preston, Mr. Vandermyde, and Mr. Payette were absent.

PUBLIC COMMENTS - None

BUSINESS

Consent Agenda – Vice Chair Iske presented the consent agenda for approval.

1. Approval of the August 15, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims
4. Approval of Transfers

Motion by Ms. Jacobs, second by Mr. Flikkema to approve the consent agenda. Roll call vote shows Mrs. Bickelhaupt, Ms. Jacobs, Mr. Iske, Mr. Rieck, Mr. Flikkema, and Mr. Soldat all voting aye. Motion carried.

Tabled Items - None

Department Reports –

Animal Control- Animal Control Officer Lisa Ashby was called out the meeting before she could give her report.

Assessor- Deputy Assessor Koltin Dimmick reported that the Assessor's office is still inputting and working on 2024 Assessment data collection. He and Deputy Assessor Amy Veith will attend a training next week.

Circuit Clerk- Circuit Clerk Patty Hiher was present advised no report.

County Clerk- County Clerk Amy Buss updated the Board that she has been granted a IVRS Grant in the amount of \$61,203.33 thru the State Board of Elections.

Emergency Management- Emergency Management Director Jim Klinefelter reported to the Board that the MPG grant has been submitted and his yearly report. He updated the Board on the EOC renovation project. The completion date is on schedule for the end of September or beginning of October. The furniture will be delivered on October 15th. An open house will be scheduled for the beginning of November.

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – A monthly report was submitted and County Engineer Sara Renkes discussed her monthly report. She updated the Board on Big Cut Bridge and she will be having an ICC hearing on September 17, 2024. She reported that State's Attorney Kaney has reviewed the overpass agreement and she will be signing that today.

Health Department – Dawn Holland was present advised no report.

Probation- Chief Probation Managing Officer Marcie Arno was not present.

Sheriff & Property- Sheriff Ryan Kloepping reported that Circuit Clerk Hiher has forwarded him grant information that he is applying for to help with the purchase of new chairlifts.

State's Attorney-State's Attorney Aaron Kaney announced that Assistant State's Attorney Christopher Pickard has resigned and his last day will be September 13, 2024. He has advertised for hiring a new Assistant State's Attorney.

He informed the Board that the FMLA, ADA and Fair Labor handbooks that the County usually purchases will be done by an online source. He will get the County signed up and it will be a cost savings.

Transit -PCOM Mary Maszk was not present.

Treasurer – County Treasurer Lydia Hutchcraft informed the Board that the Board and Department Supervisors should have received an email from ClearGov. She encouraged the Board to sign in and look at the software. She reported that she has gotten positive feedback from the Department Supervisors.

Zoning/Zoning Board of Appeals – Zoning Officer Jaicee Buckner reported that she will be attending a Zone meeting with neighboring counties.

Affiliate Reports-

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board – No Report.

Health Board – No report.

Hotel/Motel – No report.

Jo-Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – Mr. Flikkema reported that there will be a Recycling Event on September 28th at the County Highway Department from 9 a.m. till 12 noon. He will email details to the County Board and Department Supervisors.

LRA- No report.

NWILED- A monthly report was submitted.

Senior Services Board - No report

Tri-County Opportunities Council – A monthly report was submitted.

United County Council of Illinois- No report.

Veterans Assistance Commission – No report

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No report

Committee Reports-

Ad Hoc Inmate Housing Committee- Mr. Iske reported that Wold just completed a 2-day evaluation and they are working on a Preliminary Draft. The committee will schedule a meeting when the Preliminary Draft is complete.

Ad Hoc Transit Garage Committee-Mr. Flikkema updated the Board that the committee met with the Architect in regards to the contract and some paperwork needed to be refiled. County Administrator Jachnicki added IDOT asked the committee to change the wording on the work detail to make it more broad and not so restrictive. The committee complied and now IDOT says it is too broad. The committee and himself will be working on getting the wording so IDOT will accept it.

Old Business - None

New Business -

1. Budget Presentations

- Russ Gies, Chairman of Board of Directors, and Deb Connor, Executive Director of the Carroll County Senior Services Organization presented their budget request for Fund 30. Mr. Gies and Mrs. Connor also explained the services the Senior Services Center and Carroll County Transit provide to the citizens of Carroll County.
- Kayla Beltzer, University of Illinois Extension County Director, presented the budget for Fund 61 and explained the different programs Illinois Extension offers.
- Daniel Payette from Blackhawk Hills Regional Council gave a presentation of Blackhawk's programs and budget presentation for Fund 11 (department 32 line item).
- Ellis Boughton and Wayne Leonard presented the budget for Veteran's Assistance Commission Fund 72. They did not have a detailed request but asked that the tax rate stay the same as last year which was .017036. They also updated the Board on the programs that help our local Veterans.

- David Schmit, Northwest Illinois Economic Development gave a presentation on NWIED. He asked the Board to continue being a NWIED Investor Member.
2. Brad Fletcher, Illinois Finance Authority, explained the C-Pace Program and how it could benefit businesses in Carroll County.

Break from 11:50 a.m. to 11:54 a.m.

Vice Chair Iske called Board meeting back in session at 11:54 a.m.

3. Matt Magill in the absence of Sheriff Kloepping presented and explained for Approval of SRO contract renewal with Eastland School District. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve the contract renewal with Eastland paying 99 percent of the SRO salary at \$94,360.52. Roll call shows Mr. Iske, Mr. Rieck, Mr. Flikkema, Mr. Soldat, Mrs. Bickelhaupt and Ms. Jacobs all voting aye. Motion carried.
4. Vice Chair Iske presented for Approval a Raffle License for Harvest Days in Thomson, IL. Motion by Ms. Jacobs, second by Mr. Soldat to approve. Motion carried,
5. State's Attorney Kaney presented and explained asking for Approval authorizing the State's Attorney to have Carroll County included in the Kroger Settlement of the National Opioid Settlements. Motion by Ms. Jacobs, second by Mr. Flikkema to approve having Carroll County be included in the Kroger Settlement. Motion carried.
6. County Engineer Renkes presented and explained the Approval of contract with Willet, Hofman and Associates to design the piling repairs for Section 24-14121-0-SM Fairhaven Road Bridge at the cost of \$8,549.00. The amount will be split evenly between York Township and Carroll County. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve the contract. Roll call shows Ms. Jacobs, Mr. Soldat, Mr. Iske, Mr. Flikkema, Mr. Rieck and Mrs. Bickelhaupt all voting aye. Motion carried.
7. County Engineer Renkes presented and explained the Approval of the contract with Civil Constructors, INC. to place shoulder rock along Ideal Road from Illinois 78 to Morrison Road in the amount of \$49,888.80. Motion by Mrs. Bickelhaupt, second by Ms. Jacobs to approve contract with Civil Constructors, Inc. Discussion. Roll call shows Mr. Flikkema, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Soldat, Mr. Rieck, and Mr. Iske all voting aye. Motion carried.
8. County Engineer Renkes asked to pull Joint Bridge Agreement with Ogle County for Section 24-00044-00-SM because she does not have an estimate at this time.

9. County Engineer Renkes explained she will be pulling Approval of union addendum to Teamster Union Contract no longer requiring CDL license to be hired as a maintainer. She has decided to leave that in as a requirement.
10. County Engineer Renkes presented and explained the Approval to change the current vacant technician position to an additional maintainer position at the Highway Department and proceed with the necessary steps to fill position. With the advice of State's Attorney Kaney, the wording was changed to Approval to change the currently vacant technician position to an additional maintainer position at the Highway Department and proceed with the necessary steps **to amend the Teamster contract to fill this position.** If approved by the Teamsters, the amended contract will come back to the Board for Approval. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve with the recommended wording change. Motion carried.

Executive Session- None

Chairman Report/Administrator Report –

1. County Administrator Bob Jachnicki updated that himself, Chair Payette, and Vice Chair Iske met with Jo Daviess County on the possibility of combining our EMA departments. Jo Daviess County is not interested in combining since their need is a full-time person for their own County.
2. Appointments – None

Motion by Ms. Jacobs, second by Mr. Soldat to adjourn at 12:19 p.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder

Selection Criteria: Vendor =
Bank =

Bills Paid in Vacation

Batch = DAWN
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	029	VITAL RESOLUTION			
Dept:	00	NonDepartmental			
640877	DAWN BUSS		02900005441	ARCHIVING	\$266.00
	9.6.24	9/9/2024	CO CLERK		
Subtotal for Department: 00 :					\$266.00
Total for Fund: 029 :					\$266.00

Selection Criteria: Vendor =
Bank =

Batch = HEALTH DEPT
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	054	COUNTY HEALTH FUND			
Dept:	00	NonDepartmental			
640910	ILLINOIS DEPARTMENT OF PUBLIC HEALTH		05400003027	INTEREST EARNED	\$8,581.74
	9.9.24	9/9/2024	CONTRACT #48080408I / RETURNING INTEREST OVER \$500		
Subtotal for Department: 00 :					\$8,581.74
Total for Fund: 054 :					\$8,581.74

Selection Criteria: Vendor =
Bank =

Batch = HOTELMOTEL
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	040	COUNTY MOTEL/HOTEL TAX FUND			
Dept:	00	NonDepartmental			
640695	AMBERS CREATIONS		04000005154	TOURISM/PROMOTIONS	\$250.00
	9.11.24	9/13/2024	HOTEL/MOTEL - PREPAYMENT PAID ADVERTISING		
640695	AMBERS CREATIONS		04000005154	TOURISM/PROMOTIONS	\$249.28
	0027	9/13/2024	HOTEL/MOTEL - REMIBURSEMENT		
Subtotal for Department: 00 :					\$499.28
Total for Fund: 040 :					\$499.28

Selection Criteria: Vendor =
Bank =

Batch = DAWN
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	029	VITAL RESOLUTION			
Dept:	00	NonDepartmental			
640877	DAWN BUSS		02900005441	ARCHIVING	\$203.00
	9.16.24	9/16/2024	CO CLERK / SCANNING		
Subtotal for Department: 00 :					\$203.00
Total for Fund: 029 :					\$203.00

Selection Criteria:

Vendor =

Bank =

Committee on Claims

Batch =

Due Date = 9/19/2024

Invoice Date =

Open Invoices by Fund/Department (APLT22)**Carroll County**

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	01	COURTHOUSE UPKEEP		
640705	BRIGHTSPEED	01101005005	UTILITIES--TELEPHONE	\$2,051.44
	304023801_9.23.24	9/19/2024	COURTHOUSE	
900	CITY OF MT. CARROLL	01101005004	UTILITIES--ELECTRICITY & WATE	\$360.00
	7.1.24-8.1.24	9/19/2024	10759001, 10034001, 10033001	
900	CITY OF MT. CARROLL	01101005004	UTILITIES--ELECTRICITY & WATE	\$342.50
	7.1.24-8.1.24	9/19/2024	10759001, 10034001, 10033001	
1091	COMPUTER DYNAMICS	01101005005	UTILITIES--TELEPHONE	\$144.30
	394419	9/19/2024	MONTHLY EMAIL SECURITY	
640648	EXCLUSIVE STYLE & PROTECTION	01101005003	REPAIRS & MAINTENANCE	\$516.00
	001424	9/19/2024	SHERIFF	
640884	JCE CO-OP	01101005004	UTILITIES--ELECTRICITY & WATE	\$3,885.45
	10002004_9.20.24	9/19/2024	COURTHOUSE	
640884	JCE CO-OP	01101005004	UTILITIES--ELECTRICITY & WATE	\$65.66
	10002005_9.20.24	9/19/2024	SHERIFFS RADIO	
640191	MCI	01101005005	UTILITIES--TELEPHONE	\$46.52
	2009764592408	9/19/2024	COURTHOUSE	
3412	PLATTENBERGER PLUMBING & HTG.	01101005003	REPAIRS & MAINTENANCE	\$565.00
	4272	9/19/2024	HWY DEPT	
3413	PLUNKETT'S PEST CONTROL INC.	01101005003	REPAIRS & MAINTENANCE	\$114.34
	8758163	9/19/2024	COURTHOUSE	
640697	SYNDEO NETWORKS, INC.	01101005005	UTILITIES--TELEPHONE	\$337.48
	SN023482	9/19/2024	COURTHOUSE	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
				Subtotal for Department: 01 :	\$8,428.69
				Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	05	SUPERVISOR OF ASSESSMENTS			
640819	AMY VEITH		01105005012	TRAVEL	\$205.38
	9.19.24 REIMBURSE	9/19/2024	ASSESSOR / OFFICE MANAGEMENT CLASS		
640129	KOLTIN DIMMICK		01105005012	TRAVEL	\$91.85
	9.19.24 REIMBURSE	9/19/2024	ASSESSOR / IPAI CLASS		
3270	MT. CARROLL POSTMASTER		01105005323	PRINTING SUPPLIES & OTHERS	\$120.00
	BOX #227 2024-2025	9/19/2024	ASSESSOR		
3565	PEARSON		01105005323	PRINTING SUPPLIES & OTHERS	\$20.00
	C106566	9/19/2024	ASSESSOR		
3565	PEARSON		01105005323	PRINTING SUPPLIES & OTHERS	\$15.00
	S513212	9/19/2024	ASSESSOR		
Subtotal for Department: 05 :					\$452.23
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	07	ELECTIONS		
640	AMY BUSS	01107005323	PRINTING, SUPPLIES & POSTAG	\$50.00
	9.19.24 REIMBURSE	9/19/2024	CO CLERK/ VISIT POLLING LOCATIONS	
1464	CARDMEMBER SERVICES	01107005323	PRINTING, SUPPLIES & POSTAG	\$45.08
	BUSS_SEPT2024	9/19/2024	AMY BUSS	
640393	LIBERTY SYSTEMS, LLC	01107005323	PRINTING, SUPPLIES & POSTAG	\$888.80
	6515	9/19/2024	CO CLERK	
2960	MIRROR DEMOCRAT	01107005024	ELECTION PUBLICATIONS	\$200.00
	COCLERK_8.31.24	9/19/2024	CO CLERK/SCHOOL PETITION NOTICE	
640684	STOREY-KENWORTHY	01107005323	PRINTING, SUPPLIES & POSTAG	\$64.76
	PINV1199784	9/19/2024	CO CLERK	
Subtotal for Department: 07 :				\$1,248.64
Total for Fund: 011 :				\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	08	BONDS - COUNTY OFFICERS				
2255	CLARK CARROLL INSURANCE AGENCY			01108005328	BONDS FOR COUNTY OFFICERS	\$324.00
	202300199	9/19/2024	HUTCHCRAFT BOND			
					Subtotal for Department: 08 :	\$324.00
					Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	09	PERMANENT REGISTRATION				
1464	CARDMEMBER SERVICES			01109005329	PERMANENT REGISTRATION	\$700.00
	BUSS_SEPT2024		9/19/2024	AMY BUSS		
					Subtotal for Department: 09 :	\$700.00
					Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	12	COUNTY TREASURER		
1091	COMPUTER DYNAMICS	01112005323	PRINTING & SUPPLIES	\$223.99
	394346	9/19/2024	TREASURER	
2960	MIRROR DEMOCRAT	01112005323	PRINTING & SUPPLIES	\$180.00
	TREAS_8.31.24	9/19/2024	TAX NOTICE 2ND	
3565	PEARSON	01112005323	PRINTING & SUPPLIES	\$15.00
	S513211	9/19/2204	TREASURER	
3800	SAVANNA TIMES JOURNAL	01112005323	PRINTING & SUPPLIES	\$180.00
	TREAS_8.31.24	9/19/2024	TREASURER	
Subtotal for Department: 12 :				\$598.99
Total for Fund: 011 :				\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	13	COUNTY CLERK AND RECORDER			
1464	CARDMEMBER SERVICES		01113005323	PRINTING & SUPPLIES	\$79.57
	BUSS_SEPT2024	9/19/2024	AMY BUSS		
3565	PEARSON		01113005323	PRINTING & SUPPLIES	\$22.50
	S513210	9/19/2024	COUNTY CLERK		
Subtotal for Department: 13 :					\$102.07
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	17	ZONING			
640839	JAICEE BUCKNER		01117005012	TRAVEL-ZONING	\$140.70
	JUNE-SEPT 2024 MILEAGE		9/19/2024	ZONING	
Subtotal for Department: 17 :					\$140.70
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	18	CORONER			
3364	MARK PETERS, M.D.		01118006038	AUTOPSIES	\$750.00
	7/29/2024_24-346		9/19/2024	CORONER	
Subtotal for Department: 18 :					\$750.00
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	19	DOG CATCHER			
2040	CARROLL COUNTY HIGHWAY DEPT.		01119006039	AUTO TELEPHONE & SUPPLIES	\$211.71
	9.19.24	9/19/2024	ANIMAL CONTROL FUEL		
2040	CARROLL COUNTY HIGHWAY DEPT.		01119007055	CELL PHONE	\$80.21
	9.19.24	9/19/2024	ANIMAL CONTROL / CELL PHONE		
640884	JCE CO-OP		01119006039	AUTO TELEPHONE & SUPPLIES	\$123.13
	10002001_9.20.24	9/19/2024	ANIMAL CONTROL		
				Subtotal for Department: 19 :	\$415.05
				Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	011		GENERAL FUND		
Dept:	20		COUNTY SHERRIFF		
640659	AT&T MOBILITY		01120007055	CELL PHONES	\$548.70
	287318885952X09032024	9/19/2024	SHERIFF		
620	BUSHMAN'S SERVICE		01120006044	SQUAD CAR MAINTENANCE	\$847.04
	8.25.24 STATEMENT	9/19/2024	SHERIFF		
1464	CARDMEMBER SERVICES		01120006051	SHERIFF--FUEL	\$23.89
	LAMBERT_SEPT2024	9/19/2024	RYAN LAMBERT		
1464	CARDMEMBER SERVICES		01120006086	PRISONER PRESCRIPTION	\$35.00
	MAGILL_SEPT24	9/19/2024	MATTHEW MAGILLE		
1464	CARDMEMBER SERVICES		01120006087	PRISONER GENERAL CARE	\$418.04
	LAMBERT_SEPT2024	9/19/2024	RYAN LAMBERT		
1464	CARDMEMBER SERVICES		01120006046	UNIFORMS	\$116.00
	LAMBERT_SEPT2024	9/19/2024	RYAN LAMBERT		
1464	CARDMEMBER SERVICES		01120006044	SQUAD CAR MAINTENANCE	\$66.04
	LAMBERT_SEPT2024	9/19/2024	RYAN LAMBERT		
1464	CARDMEMBER SERVICES		01120006046	UNIFORMS	\$62.20
	KLOEPPING_SEPT2024	9/19/2024	RYAN KLOEPPING		
1464	CARDMEMBER SERVICES		01120005323	OFFICE SUPPLIES	\$487.91
	KLOEPPING_SEPT2024	9/19/2024	RYAN KLOEPPING		
3960	CARROLL CO. SHERIFF		01120005323	OFFICE SUPPLIES	\$146.13
	9.19.24	9/19/2024	SHERIFF / PETTY CASH		
2040	CARROLL COUNTY HIGHWAY DEPT.		01120006051	SHERIFF--FUEL	\$4,152.86
	AUG 2024	9/19/2024	SHERIFF FUEL		
1540	EWERS GARAGE		01120006044	SQUAD CAR MAINTENANCE	\$219.98
	CCSHERIFF_8.30.24	9/19/2024	SHERIFF		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
1771	GALLS LLC			01120006046	UNIFORMS	\$35.85
		028869474	9/19/2024	SHERIFF		
1771	GALLS LLC			01120006046	UNIFORMS	\$152.18
		028874801	9/19/2024	SHERIFF		
1771	GALLS LLC			01120006046	UNIFORMS	\$188.99
		028916472	9/19/2024	SHERIFF		
1771	GALLS LLC			01120006046	UNIFORMS	\$214.71
		028920501	9/19/2024	SHERIFF		
1771	GALLS LLC			01120006087	PRISONER GENERAL CARE	\$103.89
		0289279119	9/19/2024	SHERIFF		
1771	GALLS LLC			01120006046	UNIFORMS	\$194.89
		028955766	9/19/2024	SHERIFF		
640799	HEAD2TOE CUSTOM APPAREL & DESIGN			01120006046	UNIFORMS	\$88.00
		5838	9/19/2024	SHERIFF		
640911	JORDAN CHRISTEN			01120006046	UNIFORMS	\$195.70
	9.19.24 REIMBURSE		9/19/2024	SHERIFF		
640316	KALEEL'S CLOTHING & PRINTING			01120006046	UNIFORMS	\$40.00
		19029	9/19/2024	SHERIFF / STEPHANIE BROWN		
640316	KALEEL'S CLOTHING & PRINTING			01120006046	UNIFORMS	\$390.00
		19212	9/19/2024	SHERIFF / MOBLEY		
640316	KALEEL'S CLOTHING & PRINTING			01120006046	UNIFORMS	\$232.00
		19092	9/19/2024	SHERIFF / BEMIS		
640316	KALEEL'S CLOTHING & PRINTING			01120006046	UNIFORMS	\$215.00
		19190	9/19/2024	SHERIFF / RUSSELL		
2491	KUNES' COUNTRY AUTO GROUP INC			01120006044	SQUAD CAR MAINTENANCE	\$75.06
		43815	9/19/2024	SHERIFF		
2491	KUNES' COUNTRY AUTO GROUP INC			01120006044	SQUAD CAR MAINTENANCE	\$223.68
		43810	9/19/2024	SHERIFF		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description		
640174	LEXISNEXIS RISK SOLUTIONS	01120005323	OFFICE SUPPLIES	\$200.00
1344224-20240831	9/19/2024	SHERIFF		
640558	MOTOROLA SOLUTIONS, INC.	01120006047	RADIO CONTRACT & REPAIRS	\$1,092.00
8707520240801	9/19/2024	SHERIFF		
3380	MT.CARROLL PHARMACY	01120006086	PRISONER PRESCRIPTION	\$395.56
8.31.24	9/19/2024	SHERIFF		
3540	QUILL CORPORATION	01120005323	OFFICE SUPPLIES	\$40.99
40302350	9/19/2024	SHERIFF		
3540	QUILL CORPORATION	01120005323	OFFICE SUPPLIES	\$44.44
40173335	9/19/2024	SHERIFF		
3540	QUILL CORPORATION	01120005323	OFFICE SUPPLIES	\$26.27
40206505	9/19/2024	SHERIFF		
3540	QUILL CORPORATION	01120005323	OFFICE SUPPLIES	\$134.97
40244865	9/19/2024	SHERIFF		
3540	QUILL CORPORATION	01120006087	PRISONER GENERAL CARE	\$270.99
40316043	9/19/2024	SHERIFF		
3929	SHAW'S FOODS	01120006073	DIETING OF PRISONERS	\$5,220.18
STATEMENT 9.5.24	9/19/2024	JAIL		
4510	UNIFORM DEN, INC.	01120006046	UNIFORMS	\$185.07
116941	9/19/2024	SHERIFF		
			Subtotal for Department: 20 :	\$17,084.21
			Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	22	EMERGENCY SERVICES		
1464	CARDMEMBER SERVICES	01122007060	COUNTY EMERGENCY EXPENSE	\$154.75
	KLINEFELTER_SEPT2024	9/19/2024	JAMES KLINEFELTER	
1464	CARDMEMBER SERVICES	01122007052	MISC MEETING EXPENSE	\$82.86
	KLINEFELTER_SEPT2024	9/19/2024	JAMES KLINEFELTER	
1464	CARDMEMBER SERVICES	01122007051	NEW EQUIPMENT & MAINTENAN	\$200.39
	KLINEFELTER_SEPT2024	9/19/2024	JAMES KLINEFELTER	
1464	CARDMEMBER SERVICES	01122005323	PRINTING & SUPPLIES	\$144.74
	KLINEFELTER_SEPT2024	9/19/2024	JAMES KLINEFELTER	
Subtotal for Department: 22 :				\$582.74
Total for Fund: 011 :				\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	23	JURY EXPENSES			
640586	PITNEY BOWES GLOBAL FINANCIAL SERV		01123005323	PRINTING, SUPPLIES & POSTAG	\$217.14
	3106826217	9/19/2024	CIRCUIT CLERK		
Subtotal for Department: 23 :					\$217.14
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	24	PUBLIC DEFENDER		
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2022JA3,4,5_9.4.24	9/19/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2024JA7,8_75.00	9/19/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2023JA1&3_9.4.24	9/19/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2022JA1_9.4.24	9/19/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2024JA9,10_9.4.24	9/19/2024	ATTY FEES	
4326	THOMSON REUTERS-WEST	01124007116	LEGAL SEARCH SUBSCRIPTION	\$100.00
	850687779	9/19/2024	JUDGE	
			Subtotal for Department: 24 :	\$475.00
			Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
	Dept:	25	PROBATION			
1464	CARDMEMBER SERVICES			01125007072	PERSONAL SAFETY	\$18.00
	ARNO_SEPT24		9/19/2024	MARCIE ARNO		
1464	CARDMEMBER SERVICES			01125005323	PRINTING & SUPPLIES	\$127.68
	ARNO_SEPT24		9/19/2024	MARCIE ARNO		
1091	COMPUTER DYNAMICS			01125007070	SOFTWARE MAINTENANCE	\$51.25
	394422		9/19/2024	PROBATION		
640909	KANE COUNTY			01125007099	JUVENILE DETENTION	\$1,750.00
	AUG-24		9/19/2024	PROBATION		
2424	MARCIE ARNO			01125007078	CELL PHONES	\$30.00
	9.19.24 REIMBURSE		9/19/2024	PROBATION / JCE CO-OP		
3172	NEIGHBORHOOD OFFICE SOLUTIONS			01125005323	PRINTING & SUPPLIES	\$100.73
	10181		9/19/2024	PROBATION		
640893	OGLE COUNTY TREASURER			01125007099	JUVENILE DETENTION	\$5,500.00
	AUGUST 2024		9/19/2024	PROBATION		
					Subtotal for Department: 25 :	\$7,577.66
					Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	26	STATES ATTORNEY		
1464	CARDMEMBER SERVICES	01126005341	OTHER EXPENDITURES	\$9.96
	KANEY_SEPT2024	9/19/2024	AARON KANEY	
1464	CARDMEMBER SERVICES	01126005323	PRINTING & SUPPLIES	\$4.61
	KANEY_SEPT2024	9/19/2024	AARON KANEY	
4192	STERLING BUSINESS EQUIP. CENT.	01126005323	PRINTING & SUPPLIES	\$15.49
	INV616709	9/19/2024	ST ATTY	
4192	STERLING BUSINESS EQUIP. CENT.	01126005323	PRINTING & SUPPLIES	\$75.57
	INV616951	9/19/2024	ST ATTY	
4326	THOMSON REUTERS-WEST	01126005323	PRINTING & SUPPLIES	\$369.15
	850689520	9/19/2024	ST ATTY	
Subtotal for Department: 26 :				\$474.78
Total for Fund: 011 :				\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	27	CIRCUIT CLERK			
1464	CARDMEMBER SERVICES		01127005323	PRINTING & SUPPLIES	\$66.23
	HIHER_SEPT2024	9/19/2024	PATRICIA HIHER		
1464	CARDMEMBER SERVICES		01127005014	EDUCATION	\$450.87
	HIHER_SEPT2024	9/19/2024	PATRICIA HIHER		
640133	PATRICIA HIHER		01127005012	TRAVEL	\$293.22
	9.19.24 REIMBURSE	9/19/2024	CIRCUIT CLERK / MILEAGE & MEAL		
3565	PEARSON		01127005323	PRINTING & SUPPLIES	\$7.50
	S513214	9/19/2024	CIRCUIT CLERK		
Subtotal for Department: 27 :					\$817.82
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	28	COURT EXPENSES - JUDGES			
3565	PEARSON		01128005323	PRINTING & SUPPLIES-BOOKS/P	\$7.50
	S513213	9/19/2024	JUDGE		
4326	THOMSON REUTERS-WEST		01128005323	PRINTING & SUPPLIES-BOOKS/P	\$286.88
	850687779	9/19/2024	JUDGE		
Subtotal for Department: 28 :					\$294.38
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	29	COUNTY EDUCATION SVCS REGIO			
690	REGIONAL OFFICE OF EDUCATION		01129007102	SHARED COSTS - JO DAVIES & S	\$1,986.12
AUG 2024 GENFUND		9/19/2024	GENERAILE FUND		
Subtotal for Department: 29 :					\$1,986.12
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	30	COUNTY ADMINISTRATOR				
1091	COMPUTER DYNAMICS			01130005323	PRINTING, SUPPLIES & POSTAG	\$237.00
	394380	9/19/2024	SETUP ACCESS TO CIC SERVER FOR BOB			
					Subtotal for Department: 30 :	\$237.00
					Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	31	FINANCIAL SOFTWARE				
1091	COMPUTER DYNAMICS			01131005525	BACKUP SUPPORT	\$459.00
		394423	9/19/2024	TREASURER		
1091	COMPUTER DYNAMICS			01131005431	FINANCIAL SOFTWARE SUPPOR	\$55.00
		394423	9/19/2024	TREASURER		
					Subtotal for Department: 31 :	\$514.00
					Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	35	HIGHWAY OFFICE UPKEEP				
900	CITY OF MT. CARROLL			01135005004	UTILITIES--ELECTRICITYWATER	\$86.50
	7.1.24-8.1.24	9/19/2024	10759001, 10034001, 10033001			
640884	JCE CO-OP			01135005004	UTILITIES--ELECTRICITYWATER	\$229.96
	10002002_9.20.24	9/19/2024	HWY DEPT			
					Subtotal for Department: 35 :	\$316.46
					Total for Fund: 011 :	\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	39	HLTH INS ADMIN & SELF INS COST			
3276	PACT ADMINISTRATIVE SERVICES CORP		01139006025	HEALTH INS ADMINISTRATIVE FE	\$480.00
	AUG-SEPT 2024		9/19/2024	ADMIN FEE	
Subtotal for Department: 39 :					\$480.00
Total for Fund: 011 :					\$44,217.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	013	BRIDGE AID FUND			
Dept:	00	NonDepartmental			
1981	BENJAMIN C HAYEN		01300008552	CAPITAL OUTLAY	\$7,861.92
	CLAIM 2225	9/19/2024	REPLACE DRIVEWAY CULVERTS		
2040	CARROLL COUNTY HIGHWAY DEPT.		01300005112	REIMBURSEMENTS	\$458.04
	CLAIM 2223	9/19/2024	P.E. & C.E. FOR SECTION / WOODLAND		
2040	CARROLL COUNTY HIGHWAY DEPT.		01300005114	AID TO TWPS IN BLDING BRIDGE	\$458.04
	CLAIM 2223	9/19/2024	P.E. & C.E. FOR SECTION / WOODLAND		
4900	WILLETT HOFMANN & ASSOC INC.		01300005112	REIMBURSEMENTS	\$1,785.00
	CLAIM 2224	9/19/2024	PROF SERVICES		
Subtotal for Department: 00 :					\$10,563.00
Total for Fund: 013 :					\$10,563.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	014		COUNTY HIGHWAY FUND		
Dept:	00		NonDepartmental		
620	BUSHMAN'S SERVICE		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$5,936.38
	CLAIM 4385-C	9/19/2024	HWY DEPT / NEW LOADER TIRES		
620	BUSHMAN'S SERVICE		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$141.50
	CLAIM 4385-C	9/19/2024	HWY DEPT / TIRE REPAIR		
1464	CARDMEMBER SERVICES		01400005109	ADMINISTRATIVE	\$15.00
	RENKES_SEPT2024	9/19/2024	SARA RENKES		
640474	CARQUEST OF MT.CARROLL		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$135.50
	CLAIM 4385-C	9/19/2024	HWY DEPT / BRAKE PARTS		
640474	CARQUEST OF MT.CARROLL		01400005104	MATERIALS, STORES & SUPPLIE	\$82.99
	CLAIM 4385-C	9/19/2024	HWY DEPT / SHOP SUPPLIES		
740	CARROLL SERVICE COMPANY		01400005112	REIMBURSEMENTS	\$4,364.57
	CLAIM 4385-C	9/19/2024	SHERIFF & ACO FUEL		
740	CARROLL SERVICE COMPANY		01400005104	MATERIALS, STORES & SUPPLIE	\$9,285.99
	CLAIM 4385-C	9/19/2024	HWY DEPT / FUEL & GREASE TUBES		
900	CITY OF MT. CARROLL		01400005105	GARAGE OPERATION & MAINTEN	\$102.50
	CLAIM 4385-C	9/19/2024	WATER/SEWER USAGE - GARAGE		
640884	JCE CO-OP		01400005105	GARAGE OPERATION & MAINTEN	\$241.26
	CLAIM 4385-C	9/19/2024	HWY DEPT / GARAGE ELECTRIC		
640907	NEBRASKA-IOWA INDUSTRIAL FASTENERS CORP		01400005104	MATERIALS, STORES & SUPPLIE	\$48.76
	CLAIM 4385-C	9/19/2024	HWY DEPT / SHOP SUPPLIES		
3172	NEIGHBORHOOD OFFICE SOLUTIONS		01400005109	ADMINISTRATIVE	\$56.20
	CLAIM 4385-C	9/19/2024	HWY DEPT / COPIER		
1800	NICOR GAS		01400005105	GARAGE OPERATION & MAINTEN	\$141.32
	CLAIM 4385-C	9/19/2024	GARAGE GAS USAGE		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description		
3220	NORTHERN ILLINOIS DIESEL	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$139.38
	CLAIM 4385-C	9/19/2024	HWY DEPT / PARTS	
3276	PACT ADMINISTRATIVE SERVICES CORP	01400006025	HEALTH INS ADMINISTRATIVE FE	\$80.00
	AUG-SEPT 2024	9/19/2024	ADMIN FEE	
640874	R.P. LUMBER	01400005104	MATERIALS, STORES & SUPPLIE	\$206.89
	CLAIM 4385-C	9/19/2024	HWY DEPT / SHOP SUPPLIES	
640628	RDO TRUCK CENTERS	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$109.65
	CLAIM 4385-C	9/19/2024	HWY DEPT / MIRROR FOR TRUCK	
3787	SADLER POWER TRAIN INC.	01400005103	HIGHWAY EQUIPMENT MAINTEN	\$139.55
	CLAIM 4385-C	9/19/2024	HWY DEPT / LIGHTS	
640330	STERLING NAPA AUTO PARTS	01400005104	MATERIALS, STORES & SUPPLIE	\$24.14
	CLAIM 4385-C	9/19/2024	HWY DEPT / SHOP SUPPLIES	
4577	U.S. CELLULAR	01400005109	ADMINISTRATIVE	\$91.83
	CLAIM 4385-C	9/19/2024	CO ENG CELLPHONE	
4577	U.S. CELLULAR	01400005112	REIMBURSEMENTS	\$80.21
	CLAIM 4385-C	9/19/2024	ANIMAL CONTROL CELLPHONE	
640851	VESTIS	01400005104	MATERIALS, STORES & SUPPLIE	\$357.90
	CLAIM 4385-C	9/19/2024	HWY DEPT / UNIFORMS	
			Subtotal for Department: 00 :	\$21,781.52
			Total for Fund: 014 :	\$21,781.52

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	015	TOWNSHIP MOTOR FUEL TAX			
Dept:	00	NonDepartmental			
500	COUNTY BRIDGE FUND		01500005332	ENGINEERING	\$450.00
	7895-,MT	9/19/2024	BRIDGE INSPECTIONS		
640600	DOC'S EXCAVATING		01500005120	MAINT/CONSTRUCTION - ROADS	\$5,187.21
	7896-MT	9/19/2024	HWY DEPT / CA-10		
1523	ENVIRONMENTAL ROAD SOLUTIONS		01500005120	MAINT/CONSTRUCTION - ROADS	\$8,899.80
	7897-MT	9/19/2024	HWY DEPT / LIGNIN		
640450	MANATT'S INC		01500005120	MAINT/CONSTRUCTION - ROADS	\$2,451.60
	7898-MT	9/19/2024	HWY DEPT / PATCH		
Subtotal for Department: 00 :					\$16,988.61
Total for Fund: 015 :					\$16,988.61

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	019	FICA OR SOCIAL SECURIT				
		Y FUND				
Dept:	00	NonDepartmental				
690	REGIONAL OFFICE OF EDUCATION			01900005131	SUPERINTENDENT SHARE TRUS	\$83.87
	SSLEVY_AUG2024		9/19/2024	SS LEVY		
					Subtotal for Department: 00 :	\$83.87
					Total for Fund: 019 :	\$83.87

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	020	IMRF FUND				
Dept:	00	NonDepartmental				
690	REGIONAL OFFICE OF EDUCATION			02000005129	SUPERINTENDENT SHARE TRUS	\$93.80
	IMRF_AUG2024		9/19/2024	IMRF LEVY		
					Subtotal for Department: 00 :	\$93.80
					Total for Fund: 020 :	\$93.80

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	023	COUNTY RECORDER FEES				
Dept:	00	NonDepartmental				
1660	FIDLAR TECHNOLOGIES			02300006031	RECORDERS--TRANSACTION FE	\$934.80
	0709496-IN	9/19/2024	AVID & APEX AUGUST 2024			
					Subtotal for Department: 00 :	\$934.80
					Total for Fund: 023 :	\$934.80

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	027	ANIMAL CONTROL			
Dept:	00	NonDepartmental			
640178	MATT CALDWELL		02700005358	ANIMAL CONTROL--EUTH & VET	\$150.00
	9.19.24	9/19/2024	ANIMAL CONTROL / EUTHENIZE		
640363	Whodapet, Inc		02700005379	REGISTRATION CONTRACT	\$244.00
	9.19.24	9/19/2024	ANIMAL CONTROL / REGISTRATION		
Subtotal for Department: 00 :					\$394.00
Total for Fund: 027 :					\$394.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	032	PROBATION SERVICE FEE			
Dept:	00	NonDepartmental			
1464	CARDMEMBER SERVICES		03200007057	MEETING & TRAINING	\$346.00
	ARNO_SEPT24	9/19/2024	MARCIE ARNO		
1464	CARDMEMBER SERVICES		03200005206	FUTURE EXPENDITURES	\$30.00
	ARNO_SEPT24	9/19/2024	MARCIE ARNO		
640250	CARROLL COUNTY TRANSIT		03200005206	FUTURE EXPENDITURES	\$120.00
	9.19.24	9/19/2024	PROBATION / PASSES		
640912	JO DAVIESS COUNTY PROBATION		03200007057	MEETING & TRAINING	\$174.62
	8.28-8.30.24	9/19/2024	PROBATION		
640611	KOLTON KRAMER		03200007057	MEETING & TRAINING	\$144.30
	9.19.24 REIMBURSE	9/19/2024	PROBATION		
30003	LUTHERAN SOCIAL SERVICES		03200007069	DRUG TESTING	\$100.00
	114748_9.10.24	9/19/2024	PROBATION		
Subtotal for Department: 00 :					\$914.92
Total for Fund: 032 :					\$914.92

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	040	COUNTY MOTEL/HOTEL TAX FUND		
Dept:	00	NonDepartmental		
640412	MODERN ONE MARKETING		04000005154	TOURISM/PROMOTIONS
	6784	9/19/2024	HOTEL/MOTEL - WEBSITE	\$180.00
Subtotal for Department: 00 :				\$180.00
Total for Fund: 040 :				\$180.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	041		COUNTY 911 ETSB FUND		
Dept:	00		NonDepartmental		
640659	AT&T MOBILITY		04100005192	EQUIPMENT & REPAIRS	\$11,192.00
	287318886106X09032024	9/19/2024	911		
640659	AT&T MOBILITY		04100005373	NETWORKING & TELEPHONE	\$674.56
	287318886106X09032024	9/19/2024	911		
640705	BRIGHTSPEED		04100005373	NETWORKING & TELEPHONE	\$83.54
	304013829_9.23.24	9/19/2024	ETSB		
1464	CARDMEMBER SERVICES		04100005197	TRAINING	\$31.00
	MAGILL_SEPT24	9/19/2024	MATTHEW MAGILL		
1464	CARDMEMBER SERVICES		04100005323	PRINTING, SUPPLIES & POSTAG	\$306.62
	MAGILL_SEPT24	9/19/2024	MATTHEW MAGILL		
640599	CDS OFFICE TECHNOLOGIES		04100005144	CAPITAL PROJECTS	\$3,683.00
	INV1628650	9/19/2024	SHERIFF		
41040	DECKER SUPPLY CO INC		04100005192	EQUIPMENT & REPAIRS	\$283.53
	927889	9/19/2024	ETSB		
640648	EXCLUSIVE STYLE & PROTECTION		04100005144	CAPITAL PROJECTS	\$516.00
	001424	9/19/2024	SHEIRFF		
1821	GENESIS POWER		04100005192	EQUIPMENT & REPAIRS	\$924.50
	24-242GP	9/19/2024	911		
1821	GENESIS POWER		04100005192	EQUIPMENT & REPAIRS	\$1,286.90
	24-139GP	9/19/2024	911		
41029	LECTRONICS, INC		04100005191	CONTRACTUAL SERVICES	\$1,625.00
	83654	9/19/2024	ETSB / RADIO MAINTENANCE FEE		
41029	LECTRONICS, INC		04100005191	CONTRACTUAL SERVICES	\$6,042.00
	83552	9/19/2024	ETSB		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
640472 NG-911/SOLACOM	12512	9/19/2024	04100005373 911	NETWORKING & TELEPHONE	\$1,392.00
Subtotal for Department: 00 :					\$28,040.65
Total for Fund: 041 :					\$28,040.65

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	043	COURT SECURITY FEE			
Dept:	00	NonDepartmental			
1464	CARDMEMBER SERVICES		04300005303	PUBLIC SAFETY--EQUIPMENT	\$210.87
	KLOEPPING_SEPT2024	9/19/2024	RYAN KLOEPPING		
Subtotal for Department: 00 :					\$210.87
Total for Fund: 043 :					\$210.87

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	054	COUNTY HEALTH FUND			
Dept:	00	NonDepartmental			
1464	CARDMEMBER SERVICES		05400006258	SIPA VISION	\$22.70
	LIEB_SEPT2024	9/19/2024	DOUGLAS LIEB		
1464	CARDMEMBER SERVICES		05400005012	TRAVEL	\$105.22
	LIEB_SEPT2024	9/19/2024	DOUGLAS LIEB		
1464	CARDMEMBER SERVICES		05400005323	PRINTING, SUPPLIES & POSTAG	\$195.17
	LIEB_SEPT2024	9/19/2024	DOUGLAS LIEB		
1464	CARDMEMBER SERVICES		05400006258	SIPA VISION	\$68.10
	HOLLAND_SEPT2024	9/19/2024	DAWN HOLLAND		
1464	CARDMEMBER SERVICES		05400005085	TELEPHONE	\$115.00
	HOLLAND_SEPT2024	9/19/2024	DAWN HOLLAND		
640801	CHLOE KNALSEN		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	9.19.24 REIMBURSE	9/19/2024	HEALTH DEPT / HEALTH INS		
54144	CITY OF MT.CARROLL		05400005004	UTILITIES--ELECTRICITY & WATE	\$86.50
	10436001_7.1.24-8.1.24	9/19/2024	HEALTH DEPT		
54143	COMPUTER DYNAMICS OF N.W. IL.		05400005344	CONTRACTUAL	\$21.54
	394420	9/19/2024	HEALTH DEPT		
54000	DAWN HOLLAND		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	9.19.24 REIMBURSE	9/19/2024	HEALTH DEPT / HEALTH INS		
54039	DOUGLAS LIEB		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	9.19.24 REIMBURSE	9/19/2024	HEALTH DEPT / HEALTH INS		
640880	JCE CO-OP		05400005004	UTILITIES--ELECTRICITY & WATE	\$359.65
	10002006_9.20.24	9/19/2024	HEALTH DEPT		
640880	JCE CO-OP		05400005085	TELEPHONE	\$74.99
	10002007_9.24.24	9/19/2024	HEALTH DEPT		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
54118	NICOR 17264199393_7.24-8.23-24	9/19/2024	05400005004 HEALTH DEPT	UTILITIES--ELECTRICITY & WATE	\$0.13
640633	PACE ANALYTICAL SERVICES 247215574	9/19/2024	05400005344 HEALTH DEPT	CONTRACTUAL	\$172.50
3276	PACT ADMINISTRATIVE SERVICES CORP AUG-SEPT 2024	9/19/2024	05400006025 ADMIN FEE	HEALTH INS ADMINISTRATIVE FE	\$64.00
54134	QUEST DIAGNOSTICS 9211310403	9/19/2024	05400005344 HEALTH DEPT	CONTRACTUAL	\$594.53
640106	SARAH MCCASKEY 9.19.24 REIMBURSE	9/19/2024	05400006256 HEALTH DEPT / HEALTH INS	SIPA ENHANCED INSURANCE	\$83.16
54018	STEPHENSON COUNTY HEALTH DEPART. SEPT 2024	9/19/2024	05400005382 HEALTH DEPT / MONTHLY ADMIN PAYMENT	MANAGEMENT CONTRACT	\$2,043.40
54018	STEPHENSON COUNTY HEALTH DEPART. AUGUST 2024	9/19/2024	05400005382 HEALTH DEPT / MONTHLY ADMIN CONTRACT	MANAGEMENT CONTRACT	\$2,043.40
54005	US CELLULAR 0673521553	9/19/2024	05400005085 HEALTH DEPT	TELEPHONE	\$38.14
Subtotal for Department: 00 :					\$6,337.61
Total for Fund: 054 :					\$6,337.61

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	056	PET POPULATION CONTR			
		CL FUND			
Dept:	00	NonDepartmental			
4680	MT. CARROLL VETERINARY CLINIC		05600005503	SPAY & NEUTERING	\$254.77
	9.19.24	9/19/2024	ANIMAL CONTROL / COPPER NEUTER		
2951	NORTHERN ILLINOIS VET SERVICES		05600005503	SPAY & NEUTERING	\$443.45
	9.19.24	9/19/2024	ANIMAL CONTROL / ASHER NEUTER AND TEETH		
Subtotal for Department: 00 :					\$698.22
Total for Fund: 056 :					\$698.22

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	074	TRANSPORTATION GRANT			
Dept:	00	NonDepartmental			
1464	CARDMEMBER SERVICES		07400005323	PRINTING, SUPPLIES & POSTAG	\$179.62
	MASZK_SEPT2024	9/19/2024	MARY MASZK		
Subtotal for Department: 00 :					\$179.62
Total for Fund: 074 :					\$179.62

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	082	LAW ENFORCEMENT OPERATIONAL EXP		
Dept:	00	NonDepartmental		
1464	CARDMEMBER SERVICES	08200005522	SHERIFF LAW ENFORCE OP EXP	\$695.13
	4798510048088203_SEPT24	9/19/2024	CARROLL COUNTY	
1771	GALLS LLC	08200005522	SHERIFF LAW ENFORCE OP EXP	\$173.55
	028836271	9/19/2024	SHERIFF	
1771	GALLS LLC	08200005522	SHERIFF LAW ENFORCE OP EXP	\$115.30
	028879878	9/19/2024	SHERIFF	
1771	GALLS LLC	08200005522	SHERIFF LAW ENFORCE OP EXP	\$71.45
	028858704	9/19/2024	SHERIFF	
4208	STOP STICK,LTD	08200005522	SHERIFF LAW ENFORCE OP EXP	\$662.00
	2024-32425	9/19/2024	SHERIFF	
Subtotal for Department: 00 :				\$1,717.43
Total for Fund: 082 :				\$1,717.43

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	084	CORONA VIRUS RELIEF FU			
Dept:	00	NonDepartmental			
1771	GALLS LLC		08400005562	Misc Covid Expenses	\$512.29
		028904321	9/19/2024	SHERIFF	
1771	GALLS LLC		08400005562	Misc Covid Expenses	\$66.61
		028933755	9/19/2024	SHERIFF	
1771	GALLS LLC		08400005562	Misc Covid Expenses	\$30.91
		028947836	9/19/2024	SHERIFF	
1771	GALLS LLC		08400005562	Misc Covid Expenses	\$92.47
		028904320	9/19/2024	SHERIFF	
640176	HERRELL ELECTRIC SERVICE		08400009208	BUILDING IMPROVEMENTS - EXP	\$636.40
		0A905	9/19/2024	HWY DEPT / BACK SHED GARAGE DOOR	
640848	JAY ZICKAU CONSTRUCTION		08400009208	BUILDING IMPROVEMENTS - EXP	\$37,284.31
		274	9/19/2024	EOC	
4208	STOP STICK,LTD		08400005562	Misc Covid Expenses	\$662.00
		2024-32425	9/19/2024	SHERIFF	
4720	WAGNER'S		08400009208	BUILDING IMPROVEMENTS - EXP	\$15,705.00
		10613	9/19/2024	EOC / FURNITURE	
640800	WOLD ARCHITECTS AND ENGINEERS		08400005563	JAIL IMPROVEMENTS	\$19,678.25
		95455	9/19/2024	JAIL EXPANSION - SD PHASE	
Subtotal for Department: 00 :					\$74,668.24
Total for Fund: 084 :					\$74,668.24

Vendor	Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$44,217.68
013	BRIDGE AID FUND	\$10,563.00
014	COUNTY HIGHWAY FUND	\$21,781.52
015	TOWNSHIP MOTOR FUEL	\$16,988.61
019	FICA OR SOCIAL SECURIT	\$83.87
020	IMRF FUND	\$93.80
023	COUNTY RECORDER FEES	\$934.80
027	ANIMAL CONTROL	\$394.00
032	PROBATION SERVICE FEE	\$914.92
040	COUNTY MOTEL/HOTEL T	\$180.00
041	COUNTY 911 ETSB FUND	\$28,040.65
043	COURT SECURITY FEE	\$210.87
054	COUNTY HEALTH FUND	\$6,337.61
056	PET POPULATION CONTR	\$698.22
074	TRANSPORTATION GRAN	\$179.62
082	LAW ENFORCEMENT OPE	\$1,717.43
084	CORONA VIRUS RELIEF F	\$74,668.24
Total:		\$208,004.84

BOARD MEMBER SERVICES

June 2024 – August 2024

(unless otherwise noted)

Joseph Payette

4 County Board (June - August 24) *\$240.00 meeting per diem + \$650 Stipend*

No other meetings / Worksheet not submitted **\$890.00 Total**

4 Meetings Paid x \$60/meeting

Julie Bickelhaupt

5 County Board (June – August 24) *\$540.00 meeting per diem*

2 Inmate Housing Committee (July 24) **\$540.00 Total**

2 Mental Health Board Meetings (June - August 24)

9 Meetings Paid x \$60/meeting

Chris Flikkema

5 County Board (June – August 24) *\$480.00 meeting per diem + \$37.52 Mileage*

1 Transit Garage (August 24) **\$517.52 Sub Total**

1 Inmate Housing Committee (July 24) **\$(37.52) Mileage**

1 Solid Waste (July 24) – 56 miles (Hanover) **\$480.00 Total**

8 Meetings Paid x \$60/meeting + 56 miles x \$0.67/mile

William Iske

4 County Board (June-August 24) *\$240.00 meeting per diem*

\$240.00 Total

4 Meetings Paid x \$60/meeting

Susan Jacobs

5 County Board (June – August 24)	<i>\$1020.00 meeting per diem + \$58.96 mileage</i>
5 Hotel-Motel Board (June – August 24)	\$1,078.96 Sub Total
2 NWILED (July - August 24) – 44 Miles for August Meeting in Hanover	\$(58.96) Mileage
3 LRA (June – August 24)	\$1,020.00 Total
1 VAC (June 24)	
1 Meeting with Jaicee & Lydia regarding Hotel-Motel Tax (August 24)	
NWILED April Meeting Mileage Only - 44 miles (Hanover) (this meeting was submitted on 2nd Quarter BMS without the mileage)	
17 Meetings Paid x \$60/meeting + 88 miles x \$0.67/mile	

Ronald Preston

5 County Board (June - August 24)	\$300.00 meeting per diem
No other meetings / Worksheet not submitted	\$300.00 Total
5 Meetings Paid x \$60/meeting	

Jamie Rieck

3 County Board (June – August 24)	\$240.00 meeting per diem
1 Inmate Housing Committee (July 24)	\$240.00 Total
4 Meetings Paid x \$60/meeting	

David Soldat

6 County Board (June - August 24)	\$480.00 meeting per diem
2 Senior Services (June - August 24)	\$480.00 Total
8 Meetings Paid x \$60/meeting	

Keith Vandermyde

0 County Board (June - August 2024)

\$0.00 meeting per diem

\$0.00 Total

0 Meeting Paid x \$60/meeting

[illegible]

Submitted by Lydia
9/10/24

September 19, 2024

HIGHWAY DEPARTMENT MONTHLY REPORT

September 19th, 2024

SECTION 24-00044-00-SM OGLE ROAD BRIDGE OVER ELKHORN CREEK LANE CLOSURE

1. Agenda Item: Joint Bridge Agreement with Ogle County for Section 24-00044-00-SM

The following document is for the Ogle Road Bridge piling repairs. More information will be presented to the board if I am able to compile all the necessary information prior to the meeting.

SECTION 22-02-119-00-BR FREMONT BRIDGE OVER ELKHORN CREEK JOINT FUNDING AGREEMENT UPDATE

2. Agenda Item: Joint Funding Agreement for Fremont Bridge over Elkhorn Creek Section 22-02-119-00-BR

This form is required by IDOT to receive funding from the Federal and Township Bridge funds, which is administered by the state.

This is for Preliminary (Design) Engineering. The board has previously approved the bridge aid request from Elkhorn Township and the contract with Willet for this amount. The county will be responsible for \$1,800, coming out of our County Bridge Aid fund and Elkhorn Township will be responsible for \$1,800. The department's recommendation is to approve this form for IDOT's records.

LORAN CULVERT REPLACEMENT

Loran Road is scheduled to be opened back up to traffic on 9/13/24 in the afternoon. A utility still needs to be buried by Brightspeed; they have been contacted for this work. A manhole lid still needs to be delivered and installed; a secured steel plate will be in place until this is installed. The gravel will remain in place for a couple of weeks to allow for compaction added compaction. After this time, an asphalt patch will be placed over the existing gravel.

SHANNON CULVERT REPLACEMENT LETTING RESULTS

The project began September 9th with a road closure required between Straw School Road to Spring Valley Road. As of today, removal of the existing culvert, separation of material, and disposal of material have been taking place.

IDEAL ROAD RECONSTRUCTION PROJECT FROM NEW BRIDGE TO MORRISON ROAD

A preconstruction meeting with IDOT, and contractor Martin was held September 11th at the IDOT Dixon Office. Their plan is to start at the west end of the project in the beginning of October and begin doing ditch work and driveways.

Carroll County Transportation

August 2024

Drive Data

Drive hours (with clients) – 1,352

Dead head driving hours (without clients) – 300

Total drive hours - 1,653

Miles (with clients) – 34,378

Miles (without clients) – 29,077

Total miles – 63,455

Vehicles operated in maximum service – 10

Ride Numbers

General Public

Under 65, no disabilities – 136

Under 65, Disabled (walker-wheelchair), veterans – 108

Over 65, no disabilities – 222

Over 65 with disabilities – 1

Medicaid Rides

ModivCare (Managed Care Company) – 51

MTM (Managed Care Company) – 159

Regular Medicaid – 59

Contracts

Rolling Hills – 739

Riverview - 0

FHN Wound Care – 0

Sinnissippi Centers – 0

CC Veterans (Madison Wis., Iowa City, Freeport) – 47

CGH Hospital – 0

Other

Students (school-aged) – 13

Punch Cards – 732

Total rides August 2024 – 2,267

Total rides August 2023 – 2,462

Previous years totals:

July 1, 2024-June 30, 2025 – 4,322 rides

July 1, 2023-June 30, 2024 – 27,183 rides

July 1, 2022-June 30, 2023 – 26,522 rides

July 1, 2021-June 30, 2022 – 26,447 rides

Carroll County Hotel Motel Tax Board Meeting Minutes
September 10, 2024 Unapproved

Call to Order @ 1:35 pm

Present: Voting Members, Char Spathies, Maria Krull, Sherry Vidinich, Susan Jacobs, David Schmit

Guest: Amber Mantua, Jaicee Buckner, Mandy Dewitt, Lydia Hutchcraft, Matthew Lenox, Robert Jachnicki

August 2024 revised Minutes: Susan moved to approve, David^{2nd}, passed

Treasurer's report submitted by Lydia, balance as August 31, 24 balance is \$86,835.19

Approved Licenses: No new licenses. Planning on starting an inspection program for new rental houses in 2025.

Social Media Report: presented by Amber, reported she a productive meeting with McDaniels, discussed branding, survey. She met with Fox news. Asked by board to present an expense report for future expenses. Discussed getting her a prepaid credit card. Informed by Robert, County Administrator that a non-County employee can not have a credit card. David moved to prepay Amber, \$250 for Sept, \$500 for Oct, \$500 for Nov and \$250 for Dec. Payment: one per month, Amber to turn in all receipts. Discussion, Susan^{2nd} passed Discuss getting future events to Amber, also what to focus on for Fall: Timberlake, Hunting, Fall Leaves, Nova Sky show, Fall craft festivals etc

Old Business:

New Business:

Visit NW Ill Annual Dinner is Sept 19, 2024 in Dixon. Suggested partnering on future marketing. Will send out information on free service to Illinois business.

Budget for fiscal year 2025, discussion, required by Oct 17. Tabled

Meeting adjourned 3:10pm

Next meeting will be October 8, 2024 1:30 pm in the Carroll County Courthouse

Respectfully submitted by,
Char Spathies - Secretary

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, August 7th,
2024**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

1. **Call to Order** – Acting chairman Kevin Reibel called the August 7th, 2024 Board of Directors meeting to order at 3:04 pm.
2. **Roll Call** – was answered as follows: Present – Bill McFadden, Ron Smith, Bill Wright, Kevin Reibel and Susan Jacobs (Ms. Jacobs arrived at 3:05).

Bill Robinson and Steve Keeffer were not present. Don Crawford retired from the board.

Staff present: Mara Roche, Rob Davies

Others present: Linda Balcom (Balcom Environmental), Ed Britton (USFWS), Amiee Martelle (Riverport Railroad) and Scott Sigman (HDR) attended via Zoom.

Attorney Phil Jensen was present via Zoom.

3. **Pledge of Allegiance** was recited.
4. **Agenda Additions** – None.
5. **Approval of Meeting Minutes** – Draft meeting minutes of the July 25th meeting were presented for review.

Bill McFadden made a motion to approve the minutes. Bill Wright seconded. Motion passed unanimously by voice vote.

6. Old Business

7. Grant Update – Ms. Roche noted that the OLDCC application and budget was in the final stages of being uploaded and finalized. Ms. Roche noted that the grant funding would begin by September 1st. The grant would cover staff, specialized legal, environmental, grant specialist, and part-time help with the water & sewer operations.

Transition Update – No update, but the process is ongoing.

8. New Business

- A. Bills over \$2,500: Jo Carroll Electric - \$2,932.76. The bill is for water and sewer operations and all buildings. The high cost was attributable to the flood pumps running for considerable lengths of time. The cost of running the pumps from June 10th to July 10th amounted to \$1, 792.10.

Bill Wright made a motion, seconded by Ron Smith to settle the Jo-Carroll Energy bill to the value of \$2,932.76. The motion passed unanimously by roll-call vote.

Staff Reports

9. Executive Director:

Report/issues updates – Johnson Logging

Ms. Roche noted that Darren Johnson, the owner of Johnson Logging, had enquired about the lease of a 3-acre portion of property bordering his current property at a cost of \$1,000 per year. She provided the board with a map showing the portion of property. Discussion followed. Mr. Reibel asked if the present moratorium on the sale of property would affect the board's decision. Ms. Roche noted that the moratorium was only applicable to the sale of property. Mr. Reibel asked if there was any opposition in principle to the lease of the property, the board indicated there was not. Mr. Jensen would prepare a lease document and the board would be presented with the

lease at the next meeting.

Water & Sewer Independent Contractor Renewal

Ms. Roche provided an update on the water and sewer operations, specifically how Mr. Schoenig was training the new part-time water and sewer help. Ms. Roche noted that she would like to extend Mr. Schoenig's contract for him to keep being involved in the on-the-job training for the new help. Mr. Schoenig would continue to provide oversight and perform his reporting and sample collection/testing work. Ms. Roche also noted that Mr. Schoenig's hourly fee of \$36 had not increased in a number of years. She added that she would like the board to consider increasing Mr. Schoenig's remuneration to \$50 per hour.

Mr. Smith made the motion to increase Mr. Schoenig's hourly compensation to \$50 per hour, effective September 1st. The motion passed unanimously by roll-call vote.

Bill Wright made a motion to renew Mr. Schoenig's contract agreement with the change in compensation. Ms. Jacobs seconded. The motion passed unanimously by roll-call vote.

- A. Correspondence – None.
- B. Property transfers – No updates from the Army.
- C. Employment report – 70.
- D. Water & Sewer – None.
- E. Internship – None.
- F. Additional Update – None.
- G. Deputy Director – None.

Bookkeeping

Bank Account Balances – As of July 30th total cash on hand: \$180,726.39.

A CD will be due in June, 2025.

a. Cash flow – Cash flow for the month of July: Income: \$73,034.19.
Expenses \$42,628.78 for a monthly gain \$30 405.41.

b. Budget - Year to Date: Income \$379,551.24
Expenses \$397,806.45

Deficit of \$18,255.21

c. Water/Sewer Income and Expenses:

July Income: \$646.35

July Expenses: \$2, 794.37

Year-to-date:

Expenses: \$53,449.77

Income: \$8,958.56

Deficit of \$44,491.21.

D. Outstanding Invoices – Three tenants in arrears were notified
by certified mail. Discussion followed.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – Meeting will be held on August
14th.

2. Enterprise Zone – None.

3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – None. Ms.
Roche noted that assessments for the NEPA work on Parcel 20

had started.

B. Tenants – Ms. Martelle noted that the summer help at Riverport would work until September and tie into a program at West Carroll.

C. UMRI Port District – None.

D. USFWS – None.

E. Water/Sewer Operator Update – None.

F. NWILED – Ms. Roche noted that a membership renewal request to the value of \$3,000 had been received from NWILED. Mr. Schmit was not present. Ms. Martelle - an executive board member of NWILED - spoke on Mr. Schmit's behalf. She noted that NWILED had received a \$2,500 grant to assist with economic development in the region. Discussion followed. Mr. Reibel asked if the \$3,000 membership renewal was relevant to the site or to the region. Mr. Reibel noted that it would perhaps be wiser to provide a \$3,000 economic development grant to the Upper Mississippi River International Port District for economic development activity at the site. Mr. Reibel noted that the LRA's focus is on developing the depot. He asked if NWILED would approach the UMRIPD to perhaps play a role there. Ms. Martelle noted that the reason NWILED had no relationship with the UMRIPD since Mr. Bill Jhanke as a former UMRIPD board member was the President of NWILED and that any relationship may be viewed as a conflict of interest. Discussion followed. Mr. Reibel asked if the matter could be tabled, to allow Mr. Schmit to attend the meeting and to allow the full compliment of board members to hear the matter and vote on it. He added that he would like the board to also consider making funding available to the UMRIPD for economic development. The matter was tabled for discussion at the September meeting.

G. Guests – None.

10. Public Comments – None.

11. Executive Session – None.

12. Adjournment – **Bill McFadden** made a motion to adjourn the meeting. **Bill Wright** seconded. The motion passed unanimously by voice vote.

The meeting adjourned at 3:48 pm.

DRAFT



**UNITED COUNTIES
COUNCIL of ILLINOIS**

**UCCI Membership Meeting Notice
Monday September 23, 2024 – 9:30am**

President Abraham Lincoln Hotel
701 East Adams Street, Springfield, Illinois

Membership Meeting Notice

September 23, 2024 – 9:30am

President Abraham Lincoln Hotel, Freeport Room
701 East Adams Street, Springfield, IL 62701

PRESENTATION TOPICS

Energy Infrastructure and Its Impact on Illinois Counties
Illinois Farm Bureau

Personal Property Replacement Tax: What Is It and How Is It Calculated?
Illinois Department of Revenue

8:30am: Breakfast Buffet

9:30am: Membership Meeting

11:30am: Lunch Buffet

attendee RSVP is requested
UCCI@unitedcounties.com | 217-544-5585

ENCLOSURES

September 23, 2024 Membership Meeting Agenda

July 22, 2024 Membership Meeting Minutes

Fall Conference: Registration & Hotel Information



Agenda

Pledge of Allegiance

1. Welcome
2. Approval of meeting minutes from July 22, 2024
3. Treasurer's Report, May – August 2024 Financials
4. President/Executive Director's Report
5. Presentations
 - Illinois Farm Bureau, Bill Bodine - Director of Business & Regulatory Affairs**
Energy Infrastructure and Its Impact on Illinois Counties
 - Illinois Department of Revenue, David Harris - Director**
Personal Property Replacement Tax: What Is It and How Is It Calculated?
6. County Issues
7. Old Business
8. New Business
 - a. Fall Conference: October 25-26, 2024
 - b. County Board Member Orientation Training: November & January
9. Adjournment

NEXT MEETING

Saturday, October 26, 2024, 8:30am
Abraham Lincoln Presidential Library, second floor
112 N Sixth Street, Springfield, IL



**UNITED COUNTIES
COUNCIL of ILLINOIS**

UCCI Membership Meeting Minutes
Monday July 22, 2024 – 10am
Eagle Ridge Resort, Main Lodge
Galena, Illinois

TO: UCCI Members
FROM: Joseph Payette, Secretary
SUBJECT: **July 22, 2024 UCCI Membership Meeting Minutes**

This summarizes the decisions and actions of the above meeting attended by the following:

BOND	Bernard Meyers
BOONE	Sherry Branson, Marion Thornberry, Tom Walberg, David Wiltse
BROWN	Bob Willis
BUREAU	Dawn Reglin, Sharon Schallhorn
CALHOUN	Mike Gracey, Deann Koster-Fester, Terry Woelfel
CARROLL	Joe Payette
CLAY	Amy Britton, Barb McGrew
CUMBERLAND	Jonathan Kaye
EDWARDS	Mary Beth Smith
EFFINGHAM	Sandi Gillet
HAMILTON	P.E. Cross
HENRY	Kippy Breeden, Marshall Jones, Kathy Nelson, Dale Stiles
IROQUOIS	Ray Williams
JACKSON	Andrew Erbes
JASPER	Ben Bollman, Ron Heltsley, Eric Spiker, Amy Tarr
JO DAVIESS	Lynn Gallagher
KENDALL	Scott Gengler, Matthew Prochaska
LEE	Tom Kitson, Nancy Naylor, Angela Shippert, Jack Skrogstad
LIVINGSTON	Jim Carley, Gerald Earing, Marty Fannin, Alina Hartley, Mike Haas, Keane Hudson, Steve Lovell, Bob Weller
MADISON	Dave Tanzyus
MARSHALL	Henry Gauwitz
MASON	Eldon Garlisch, Ken Walker
OGLE	Jeff Billeter, Marcia Heuer, John Finrock, Don Griffin, Dan Miller
PIATT	Jerry Edwards
RICHLAND	Cynthia Given
SALINE	Chuck DePriest
SHELBY	Carol Cole
ST. CLAIR	Marty Crawford, Ken Easterly, Robert Allen, Lonnie Mosley
STARK	J. Thomas Howes

- a) President Meyer introduced UCCI Executive Committee members & thanked them for their service. In addition, he welcomed **NACo's** Denise Winfrey and thanked her for her attendance.
- b) **ICRMT's** Gregg Peterson welcomed all attendees and thanked them. He reminded the room that IMPG & IMFK are there to serve the membership. Todd Greer and Jeff Weber echoed Peterson's sentiment and asked the ICRMT Board in the room to please stand for recognition.

AGENDA ITEM #7 – Adjournment, at 10:50am

Motion by **Washington County**, seconded by **Jackson County**

Voice Vote - Motion **PASSED**

NEXT MEETING

Monday, September 23, 2024, 9:30am

President Abraham Lincoln Hotel

701 East Adams St, Springfield, IL



UNITED COUNTIES COUNCIL OF ILLINOIS

FALL CONFERENCE October 25-26, 2024

Abraham Lincoln Presidential Library and Museum Springfield, Illinois

The Abraham Lincoln Presidential Museum and Presidential Library in Springfield will be the site of the UCCI dinner and education seminar on the evening of October 25, 2024 and the morning of October 26, 2024.

On **Friday, October 25**, starting at **6:30 P.M.**, UCCI will host a dinner and reception at the Abraham Lincoln Presidential Museum. All exhibits in this magnificent facility, which honors our 16th United States President, will be open to our guests. Our Friday evening event will also include a ceremony recognizing the UCCI/University of Illinois Extension Leadership Academy Class of 2024 graduates.

On **Saturday, October 26**, we start off with a **breakfast** at **8:00 A.M.**, with the UCCI October **Membership meeting** following from **8:30 until 9:00 A.M.** Starting at 9:00 A.M., UCCI is sponsoring an **education seminar** for county board members. All Saturday events will take place at the Presidential Library (directly across the street from the Museum) and will conclude by noon.

This two-day event is brought to you as part of the UCCI series of educational seminars. **No fee** will be charged for either event, as UCCI is underwriting all costs for these events. UCCI will reimburse \$75.00 towards Friday night lodging costs for those attending the Saturday education seminar. The usual **\$400.00 meeting stipend** will also be made to member counties attending the Saturday UCCI Membership meeting.

Visit www.unitedcounties.com for more information and on-line registration.

Registration deadline is Friday, October 11, 2024
Parking is available in the 6th & Madison parking garage.



FALL CONFERENCE **October 25-26, 2024**

Abraham Lincoln Presidential Library and Museum
Springfield, Illinois

MILEAGE REIMBURSEMENT ANNOUNCEMENT

In recognition of current gas prices and in a continuing effort to assist our members in travel expenses related to attending our fall conference, we are announcing that for the 2024 Fall Conference UCCI will pay round-trip mileage reimbursement for each county attendee driving to Springfield.

Mileage will be paid at the IRS established rate of 67 cents, effective January 1st, 2024. Mileage is calculated from the county seat of member county to Springfield. Mileage reimbursement(s) will be paid by UCCI to the member county directly, not to attendee(s).

In addition to mileage reimbursement, a meeting attendance stipend of \$400 will be paid by UCCI to the member county, regardless of the number of representative(s) attending the October 26th membership meeting.



UCCI
FALL CONFERENCE
October 25-26, 2024

Abraham Lincoln Presidential Library/Museum

**HOTEL BLOCK AND LODGING
REIMBURSEMENT INFORMATION**

for the evening of October 25th

President Abraham Lincoln Springfield Hotel

701 East Adams (217-544-8800)

Rate is \$112.00 plus tax ... cut-off date for block is Friday, October 11

Please note -- Valet parking is no longer available at the hotel.

Located directly behind the hotel is the BOS parking ramp.

UCCI will have parking passes available for your use at credit card payment machine
which is located at exit of parking ramp

After cut-off date, rooms/rates based on availability

For those attending the Saturday education seminar,
UCCI will reimburse your county \$75.00
towards your Friday night lodging costs.

Other suggested lodging in downtown area:

Wyndham Springfield City Centre, 700 East Adams (217-789-1530)

State House/Red Roof Inn Springfield, 101 East Adams (217-528-5100)

**UCCI 2024 Fall Conference
Registration Form**

Friday, October 25

**ABRAHAM LINCOLN PRESIDENTIAL MUSEUM
RECEPTION AND DINNER**

6:30 – 9:45 P.M.

212 North Sixth Street - Springfield, Illinois

Saturday, October 26

EDUCATION SEMINAR

Abraham Lincoln Presidential Library (Across the street from Museum)

112 North Sixth Street – 2nd Floor (Multi-Purpose Room) - Springfield, Illinois

8:00 A.M. – 9:00 A.M. – Breakfast

8:30 A.M. – 9:00 A.M. – UCCI Membership Meeting

9:00 A.M. – 12:00 P.M. – Education Seminar

NAME _____ PHONE _____

COUNTY _____ EMAIL _____

Name of Guest/Spouse Attending _____

I plan on attending: (Check all that apply)

October 25 (Friday)

Reception/Dinner _____ Guest/Spouse _____ YES _____ NO _____

October 26 (Saturday)

Breakfast _____ Guest/Spouse will join for breakfast _____ YES _____ NO _____

UCCI Membership Meeting _____

Education Seminar _____

Please follow these steps to ensure proper registration:

1) **Return** this registration form **no later than Friday, October 11** to:

- United Counties Council of Illinois, 217 East Monroe Street – Suite 101, Springfield, Illinois 62701
- Email UCCI@unitedcounties.com
- Phone 217-544-5585
- Fax Number 217-544-5571

2) For **on-line registration** and event details/information visit www.unitedcounties.com

3) **Lodging reservations** are the responsibility of the individual attendee. UCCI will reimburse your county \$75.00 toward lodging expenses for Friday evening, provided you attend the Saturday morning Education Seminar. Hotel block information and details on lodging reimbursement can be found in the Hotel Block/Lodging Reimbursement notice.

If you have any questions, please contact the UCCI office at 217-544-5585

Please note there is no charge to attend.

\$400 meeting stipend will be paid to member counties having a county representative attend the Saturday UCCI Membership meeting

2025 Expense Budget Worksheet

Carroll County

Selected Fund: 026

BUDGET STEP: 2 - Dept Draft

Fund:								
Dept:								
Account #	Description	2023 Prior Year Actual	2024 Current Budget	2024 Current Actual	2025 Request Amount	Amount of Change	Percent of Change	Request Notes
Fund :	026	COMMUNITY MENTAL HEALTH						
Department:	00	NonDepartmental						
026-00-00-5040	BANK SERVICE CHAR	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-5126	UNITED CEREBRAL P	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-5134	TYLERS JUSTICE CT	\$12,765	\$13,262	\$10,818	\$16,000	\$2,738	20.645%	
026-00-00-5336	GRANTS-SINNISSIPPI	\$158,858	\$165,032	\$113,081	\$165,032	\$0	0.000%	
026-00-00-5345	CASA	\$28,570	\$29,681	\$20,337	\$23,500	(\$6,181)	-20.825%	
026-00-00-5346	LUTHERAN SOCIAL S	\$16,413	\$17,051	\$11,683	\$20,000	\$2,949	17.295%	
026-00-00-5348	RIVERVIEW	\$42,754	\$44,416	\$30,434	\$45,000	\$584	1.315%	
026-00-00-5352	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-5354	CHOICES	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-5356	SINN--MENTALLY ILL I	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-5389	GRANTS-ROLLING HI	\$141,027	\$146,508	\$100,388	\$146,160	(\$348)	-0.238%	
026-00-00-5401	ADMINISTRATIVE	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-5510	DISBURSEMENTS	\$0	\$28,000	\$100	\$0	(\$28,000)	-100.000%	
026-00-00-6199	TRANSFERS	\$0	\$0	\$0	\$0	\$0	0.000%	
026-00-00-8553	SUBSTANCE ABUSE	\$0	\$0	\$0	\$0	\$0	0.000%	

Fund:								
Dept:								
Account #	Description	2023 Prior Year Actual	2024 Current Budget	2024 Current Actual	2025 Request Amount	Amount of Change	Percent of Change	Request Notes
Fund :	026	COMMUNITY MENTAL HEALTH						
026-00-00-8554	SHERIFFS MENTAL H	\$80	\$2,526	\$0	\$2,526	\$0	0.000%	
Total Dept 00:		\$400,467	\$446,476	\$286,840	\$418,218	(\$28,258)	-6.329%	
Total Fund: 026:		\$400,467	\$446,476	\$286,840	\$418,218	(\$28,258)	-6.329%	
Report Total:		\$400,467	\$446,476	\$286,840	\$418,218	(\$28,258)	-6.329%	



Carroll County Soil & Water Conservation District
807C South Clay St., /Mt. Carroll, IL 61053, / (815)244-8732 ext. 3

September 19, 2024

Dear Carroll County Board:

The Carroll County Soil and Water Conservation District (SWCD) is asking for \$15,000 to be budgeted for the SWCD in the County's FY2025 budget. The SWCD provides service for all territory within Carroll County, including all cities, villages, and rural lands. With an increasing number of small tract landowners, there is a greater need for conservation education in the schools, and also of nonrural landowners.

As in years past, the State of Illinois Department of Agriculture (IDOA) is once again strongly urging SWCD's to become less reliant on state funds. This is much more important now due to budget cuts. In 2024 the budget for the Illinois SWCD's was \$11.5 million. Unfortunately, the 2025 budget was cut lowering that number to \$7.5 million. Of the \$7.5 million, \$4.5 million will go to all Illinois SWCD for costs such as salaries & operation expenses. The remaining \$3 million will go to cost share initiatives that are used by the SWCD's. This means that each district must rely more heavily on funding sources within their district to provide financial assistance. We are staying extremely busy in the office and out in the field. Patricia Paxson, Administrative Coordinator, has been with the SWCD for 11 years, 10.5 years were with the Whiteside County SWCD, and she transferred to Carroll County in May 2024. The Resource Conservationist resigned and the position will be advertised in October.

As mentioned above, Carroll County has a large number of small tract landowners, some rural landowners and some non-rural landowners, simply buying a little piece of paradise. It is important for all landowners to know the importance of conserving their land and our natural resources. The SWCD is the driving force behind this mission. We are here to educate, inform and often times help implement procedures that help conserve our soil, water and other natural resources.

Education is a huge priority for the Carroll County SWCD. We believe that education is a key role in promoting conservation. By educating the youth of Carroll County, we are investing in the future of soil and water stewardship. Teaching children to care for the soil, water, and other natural resources will allow this area to remain a strong, viable agricultural community in the future. We are excited to once again be offering our annual 2nd and 4th Grade Day events this year. We have about 672 students registered for 4th Grade Day and another 100 students for 2 Grade Day. We will also be offering a scholarship to a student planning to attend an Ag related field of study. Our district also provides assistance with well-sealing projects. When abandoned wells are not properly sealed, the possibilities arise for decreased water quality in the surrounding area as well as health complications for both humans and livestock.

The Carroll County SWCD sincerely appreciates the monetary support provided by the Carroll County Board in the past and looks forward to its continued assistance.

Sincerely,
Richard Siedenbarg
Carroll County SWCD Chairman

Fund:								
Dept:								
Account #	Description	2023 Prior Year Actual	2024 Current Budget	2024 Current Actual	2025 Request Amount	Amount of Change	Percent of Change	Request Notes
Fund :	011	GENERAL FUND						
011-32-00-8211	SOIL & WATER CONS	\$8,500	\$9,000	\$9,000	\$15,000	\$6,000	66.667%	
011-32-00-8212	CEDS	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8213	WASTE MGMT - OFFI	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8214	WASTE MGMT - CON	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8215	WASTE MGMT - OTHE	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8216	REG SCHOOL SUPER	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8217	SHERIFF'S SQUAD C	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8218	COUNTY CLERK JUK	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8219	SHERIFFS PRISONER	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8220	PURCHASE OF SQUA	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8221	MANATRON LEASE	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8222	SQUAD CAR REPAIR	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8223	CORPS OF ENG - WO	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8224	HWY FND - REFUGE	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8225	SAVANA SCHOOL - R	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8226	THOMSON SCHOOL R	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8227	PEACE CORPS CONT	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8231	SCALES MAINTENAN	\$200	\$1,500	\$200	\$1,500	\$0	0.000%	
011-32-00-8524	LIAB INS--TEMPORAR	\$0	\$0	\$0	\$0	\$0	0.000%	
011-32-00-8525	TRANSFER--IMRF FU	\$0	\$0	\$0	\$0	\$0	0.000%	



JO DAVIESS/CARROLL COUNTY
SOLID WASTE AGENCY
P.O. Box 162
Mt. Carroll, IL 61053

Sept 13, 2024

To: Scott Toot, Jo Daviess County Administrator
 Robert Jachnicki, Carroll County Administrator

From: Robert Spoerl, Chair
 Jo Daviess / Carroll County Solid Waste Agency

The purpose of this letter is to request payment distribution from your county's previously approved FY202 Appropriation of \$7,300.00, respectively, that had been set aside for the Jo Daviess/Carroll Solid Waste Agency.

Funding provided by both the Carroll County and Jo Daviess County Board is greatly appreciated and extremely important in helping the Jo Daviess/Carroll Solid Waste Agency meet its recycling program initiatives and obligations.

Thank you.

<u>SWA Board</u>	Carroll County:	Ken Sandy, Treasurer Craig Dimmick, At Large Les Guenzler, Vice Chair Chris Flickkema, Board Liaison
	Jo Daviess County:	David Schmit Vacant, Board Liaison Vacant, At Large Robert Spoerl, Chair

[illegible]

2025 Revenue Budget Worksheet

Carroll County

Selected Fund: 060

BUDGET STEP: 2 - Dept Draft

Fund:								
Dept:								
Account #	Description	2023 Prior Year Actual	2024 Current Budget	2024 Current Actual	2025 Request Amount	Amount of Change	Percent of Change	Request Notes
Fund :	060	HISTORICAL SOCIETY						
Department:	00	NonDepartmental						
060-00-00-3001	REAL ESTATE TAX C	\$6,222	\$6,200	\$3,843	\$6,200	\$0	0.000%	
060-00-00-3002	MOBILE HOME TAX C	\$2	\$0	\$2	\$0	\$0	0.000%	
Total Dept 00:		\$6,224	\$6,200	\$3,844	\$6,200	\$0	0.000%	
Total Fund: 060:		\$6,224	\$6,200	\$3,844	\$6,200	\$0	0.000%	

Fund:								
Dept:								
Account #	Description	2023 Prior Year Actual	2024 Current Budget	2024 Current Actual	2025 Request Amount	Amount of Change	Percent of Change	Request Notes
Report Total:		\$6,224	\$6,200	\$3,844	\$6,200	\$0	0.000%	

**REGIONAL OFFICE OF EDUCATION
CARROLL, JO DAVIESS, AND STEPHENSON COUNTIES
FY2025 BUDGET REQUEST**

Statutory Formula for Distribution: FY2024 Equalized Assessed Valuation + (PPRT /County Tax Rate)

	CARROLL	JODAVIESS	STEPHENSON	TOTAL
	\$499,409,667	\$1,000,984,765	\$876,062,884	\$2,376,457,316
Percent of Total	21.015%	42.121%	36.864%	100%

GENERAL FUND LEVY - OPERATIONAL BUDGET

	TOTAL	CARROLL	JODAVIESS	STEPHENSON	Totals to cross-check
		21.015%	42.121%	36.864%	
*Support Staff (secretarial & bookkeeping)	88,805.00	18,662.26	37,405.45	32,737.29	88,805.00
Mileage & Dues	7,700.00	1,618.15	3,243.31	2,838.55	7,700.00
Total Operational Budget	96,505.00	20,280.41	40,648.76	35,575.83	96,505.00

*Support staff figure includes partial salary and insurance benefits for four staff members;remainder is paid through program grants

Specific fund levy	TOTAL	CARROLL	JODAVIESS	STEPHENSON	Totals to cross-check
		21.015%	42.121%	36.864%	

IMRF LEVY	5,500.00	1,155.82	2,316.65	2,027.53	5,500.00
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SOCIAL SECURITY LEVY	6,000.00	1,260.89	2,527.25	2,211.85	6,000.00
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INSURANCE LEVY	11,541.00	2,425.33	4,861.17	4,254.50	11,541.00
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REGIONAL OFFICE RENT	13,424.00	2,821.04	5,654.31	4,948.66	13,424.00
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(per intergovernmental agreement)

	Full Request	Carroll	JoDaviess	Stephenson	
GRAND TOTAL FY25	132,970.00	27,943.49	56,008.14	49,018.38	132,970.00
GRAND TOTAL FY24	132,970.00	28,596.72	54,850.79	49,522.49	
GRAND TOTAL FY23	132,970.00	28,159.77	54,841.08	49,969.15	
GRAND TOTAL FY22	132,970.00	28,384.78	54,459.51	50,125.71	
GRAND TOTAL FY21	132,970.00	28,045.00	54,918.00	50,006.00	

DRAFT AIA® Document B104® – 2017

Standard Abbreviated Form of Agreement Between Owner and Architect

AGREEMENT made as of the « 5th » day of « September » in the year « 2024 »
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

« Carroll County »« »
« 301 N. Main Street »
« Mount Carroll, Illinois 61053 »
« »

and the Architect:
(Name, legal status, address and other information)

« Baranski Hammer Moretta & Sheehy »« »
« 1101 S. Bench Street »
« Galena, Illinois 61036 »
« »

for the following Project:
(Name, location and detailed description)

« Carroll County Transit Building »
« 17612 E. Benton Street »
« Mount Carroll, Illinois 61053 »

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
3	SCOPE OF ARCHITECT'S BASIC SERVICES
4	SUPPLEMENTAL AND ADDITIONAL SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
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11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)

« A new storage facility to house 20 or more minivans and buses, restrooms, washing station, and paved parking lot. »

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.2 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.8:

(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)

.1 General Liability

« \$1,000,000 each occurrence - \$2,000,000 General Aggregate »

.2 Automobile Liability

« \$1,000,000 combined single limit »

.3 Workers' Compensation

« \$500,000 each accident »

.4 Professional Liability

« \$2,000,000 each claim / \$2,000,000 annual aggregate »

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.3 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.

§ 3.2.3 The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program, aesthetics, and any sustainable objectives, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.5 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Construction Documents Phase Services

§ 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

§ 3.4 Construction Phase Services

§ 3.4.1 General

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104™-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.4.2 Evaluations of the Work

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.

§ 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.4.3 Certificates for Payment to Contractor

§ 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

§ 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.4.4 Submittals

§ 3.4.4.1 The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.

§ 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.4.4.3 The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

§ 3.4.5 Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.4.6 Project Completion

The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services are not included in Basic Services but may be required for the Project. The Architect shall provide the Supplemental Services indicated below, and the Owner shall compensate the Architect as provided in Section 11.2. Supplemental Services may include programming, site evaluation and planning, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or independent consultants, detailed cost estimates, on-site project representation beyond requirements of Section 4.2.2, value analysis, interior architectural design, tenant related services, preparation of record drawings, commissioning, sustainable project services, and any other services not otherwise included in this Agreement.

(Identify below the Supplemental Services that the Architect is required to provide and insert a description of each Supplemental Service, if not further described in an exhibit attached to this document.)

« Not Applicable »

§ 4.2 The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner. The Architect shall not provide the Additional Services until the Architect receives the Owner's written authorization. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

§ 4.2.1 The Architect shall provide services necessitated by a change in the Initial Information, changes in previous instructions or approvals given by the Owner, or a material change in the Project including size; quality; complexity; the Owner's schedule or budget for Cost of the Work; or procurement or delivery method as an Additional Service.

§ 4.2.2 The Architect has included in Basic Services « twelve » (« 12 ») visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

§ 4.2.3 The Architect shall, as an Additional Service, provide services made necessary by a Contractor's proposed change in the Work. The Architect shall prepare revisions to the Architect's Instruments of Service necessitated by Change Orders and Construction Change Directives as an Additional Service.

§ 4.2.4 If the services covered by this Agreement have not been completed within « eighteen » (« 18 ») months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project; a written legal description of the site; and services of geotechnical engineers or other consultants, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

§ 5.4 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.5 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests; tests for air and water pollution; and tests for hazardous materials.

§ 5.6 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.7 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.8 The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

§ 5.9 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.10 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, construction procurement activities have not commenced within 90 days after the Architect submits the Construction Documents to the Owner the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.6.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.3 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

☒ Arbitration pursuant to Section 8.3 of this Agreement

☐ Litigation in a court of competent jurisdiction

☐ Other: (Specify)

☐

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

« Not Applicable »

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

« Not Applicable »

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional

credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

« Ninety two thousand five hundred seventy five dollars (\$92,575.00) »

§ 11.2 For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

« See Attachment A for Hourly Rates »

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

« See Attachment A for Hourly Rates »

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus « » percent (« »%), or as follows:

« See Attachment A for Hourly Rates »

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Design Phase	« thirty »	percent (	« 30 »	%)
Construction Documents Phase	« forty »	percent (	« 40 »	%)
Construction Phase	« thirty »	percent (	« 30 »	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices. *(If applicable, attach an exhibit of hourly billing rates or insert them below.)*

« See Attachment A for Hourly Rates »

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 Expense of professional liability insurance dedicated exclusively to this Project or the expense of additional insurance coverage or limits requested by the Owner in excess of that normally maintained by the Architect and the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses; and
- .11 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus « zero » percent (« 0 » %) of the expenses incurred.

§ 11.9 Payments to the Architect

§ 11.9.1 Initial Payment

An initial payment of « zero » (\$ « 0 ») shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid « » (« ») days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

« 1 1/2 » % « monthly »

§ 11.9.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.9.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

« Not Applicable »

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B104™–2017, Standard Abbreviated Form of Agreement Between Owner and Architect
- .2 Other documents:
(List other documents, if any, including additional scopes of service forming part of the Agreement.)

« Attachment A »

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

« James M. Baranski »« President »

(Printed name and title)

ARCHITECT *(Signature)*

« »« »

(Printed name, title, and license number, if required)

Attachment A - Hourly Rates

Baranski Hammer Moretta & Sheehy

Principal Architect	\$180.00
Project Architect	\$140.00
Technician	\$100.00
Administrative	\$70.00

MODUS

Principal Engineer	\$200.00
Engineer 3	\$150.00
Engineer 2	\$140.00
Engineer 1	\$115.00
Technician 2	\$105.00
Technician 1	\$80.00
Administrative	\$60.00.

Fehr Graham

Principal Engineer	\$220.00
Project Manager	\$215.00
Engineer	\$150.00
Designer	\$140.00
Technician	\$100.00



Rock River Energy Services Company
2047 S. IL Route 2
Oregon, IL 61061

9/12/2024

Carroll County

4 accounts

Supplier: Santanna Energy

January 2025 start

Current Rate: Fixed \$.7297

Usage: 15128 therms

<u>Supplier</u>		<u>Fixed Price</u>	<u>Index Price</u>
Santanna Energy Services			
	12 months	\$0.4430	NGI + \$.0561
	24 months	\$0.4666	
	36 months	\$0.4891	
Constellation			
	12 months	\$0.4365	
	24 months	\$0.4645	
	36 months	\$0.4780	
Nordic Energy			
	12 months	\$0.5002	
	24 months	\$0.5117	
Symmetry Energy			
	12 months	\$0.4150	NGI + \$.062
	24 months	\$0.4390	
	36 months	\$0.4490	

	<u>NGI</u>	<u>NGI + \$.0561</u>
Jan-23	\$0.6040	\$0.6601
Feb-23	\$0.4245	\$0.4806
Mar-23	\$0.2490	\$0.3051
Apr-23	\$0.2010	\$0.2571
May-23	\$0.1970	\$0.2531
Jun-23	\$0.1980	\$0.2541
Jul-23	\$0.2360	\$0.2921
Aug-23	\$0.2220	\$0.2781
Sep-23	\$0.2295	\$0.2856
Oct-23	\$0.2360	\$0.2921
Nov-23	\$0.2780	\$0.3341
Dec-23	\$0.2760	\$0.3321
Jan-24	\$0.2800	\$0.3361
Feb-24	\$0.3170	\$0.3731
Mar-24	\$0.1500	\$0.2061
Apr-24	\$0.1450	\$0.2011
May-24	\$0.1390	\$0.1951
Jun-24	\$0.1970	\$0.2531
Jul-24	\$0.2190	\$0.2751
Aug-24	\$0.1550	\$0.2111
Sep-24	\$0.1525	\$0.2086



WHEREAS, The County of Carroll, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Carroll, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

SAVANNA TOWNSHIP

PERMANENT PARCEL NUMBER: 08-07-24-304-010

As described in certificates(s) : 2021-0144 sold November 2021

and it appearing to the County Board that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Rick Russell, has bid \$6,700.85 for the County's interest, such bid having been presented to the County Board at the same time it having been determined by the County Board and the Agent for the County, that the County shall receive from such bid \$4,969.39 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$75.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$6,700.85.

WHEREAS, your County Board recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CARROLL COUNTY, ILLINOIS, that the Chairman of the Board of Carroll County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest on the above described real estate for the sum of \$4,969.39 to be paid to the Treasurer of Carroll County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

09-24-001

Marcie A. Arno
Chief Managing Officer

Kolton T. Kramer
Probation Officer

Nathan Meyers
Probation Officer

Michelle M. Burton
Administrative Assistant



Carroll County Probation Department
301 N. Main Street Ste. 224
Mt. Carroll, IL 61053
Phone: 815-244-0249

September 12, 2024

**Carroll County Board
301 N Main Street
Mt. Carroll, Illinois**

RE: Lease Agreement & Detention Agreement

The Lease Agreement for Office Space is an agreement with the Administrative Office to allow the Supervised Pretrial Release Officer to be housed within our office. The Officer has been with us since July when we began turning services over to the Office of Supervised Pretrial Release. This position is fully funded by Pretrial Release and governed by them. Our departments work closely together and that is why it just made the most sense for the Officer to be placed within our department. Per the Administrative Office legal department, a lease has to be entered and the County receive payment for the space. SA Kaney and Administrator Jachnicki have both reviewed the lease and after the requested revisions were made are in agreement and recommend the lease be signed.

The Detention Agreement with Kane County Juvenile Justice Center is an agreement to allow our department to house juveniles in their facility. We often run into facilities being full and not having the ability to take juveniles. The contract agrees to provide temporary custody, specifically housing and detention services for minors. For reference in FY2024 we have had three juveniles in detention (one of which Kane County is currently housing). SA Kaney and Administrator Jachnicki have also reviewed this agreement and recommend it be signed.

Please feel free to contact me with any questions or concerns that you might have.

Sincerely, Marcie

**Marcie A Arno
Carroll County Probation
Chief Managing Officer**

INTERGOVERNMENTAL AGREEMENT

This AGREEMENT is made between the COUNTY OF CARROLL, Illinois, a local unit of government, (hereinafter referred to as "CARROLL COUNTY") and the COUNTY OF KANE, Illinois, a local unit of government, (hereinafter referred to as "KANE COUNTY") both organized and existing under the laws of the State of Illinois;

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any matter not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved provided that the unit of local government contracting with the county has authority to perform the service; and

WHEREAS, the COUNTY OF CARROLL and the COUNTY OF KANE are units of local government within the meaning of Article 7 Section 1 of the Illinois Constitution of 1970; and

WHEREAS, the COUNTY OF CARROLL and the COUNTY OF KANE are public agencies within the meaning of the Intergovernmental Cooperation Act (5 ILCS 220/2); and

WHEREAS, the COUNTY OF KANE and the COUNTY OF CARROLL are authorized to establish, support and maintain a detention home for the care and custody of delinquent minors (55 ILCS 75/1); and

WHEREAS, the COUNTY OF CARROLL is desirous of utilizing the available housing for juvenile detainees which the COUNTY OF KANE can provide;

WHEREAS, pursuant to the Juvenile Court Act, 705 ILCS 405/5, the CIRCUIT COURT FOR THE FOURTH JUDICIAL CIRCUIT and the DESIGNATED COURT SERVICES STAFF (hereinafter, referenced as "AUTHORIZED CARROLL COUNTY OFFICIAL") are authorized to request detention services for juveniles in a secure detention facility; and

WHEREAS, the COUNTY OF CARROLL may expend tax receipts for detention services pursuant to an agreement with the COUNTY OF KANE (55 ILCS 75/9.3); and

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, the undersigned do agree to the following terms and conditions.

1. The foregoing recitals are incorporated herein as provision hereof.
2. The AGREEMENT commences upon date of approval and signature by CARROLL COUNTY and KANE COUNTY and will continue from date of signing to September 1, 2025.

3. HOUSING

3.1 KANE COUNTY agrees to provide temporary custody, specifically housing and detention services for minors authorized by KANE COUNTY, pursuant to the needs of CARROLL COUNTY, while remaining in compliance with all statutory requirements as delineated in Illinois Criminal Law and Procedures, the Illinois Juvenile Court Act, Administrative Office of Illinois Court (AOIC), Illinois Department of Juvenile Justice (IDJJ) and Prison Rape Elimination Act (PREA) Standards. This includes NOT detaining status offenders and/or contempt of court offenders whose detainment originates from status offenses in accordance with the Juvenile Court Act.

3.2 It is agreed that CARROLL COUNTY shall utilize the current Kane County Juvenile Justice Center Detention Screening Instrument and Authorization form to authorize detainment until a statewide screening instrument is implemented; at which time, the new instrument is utilized. All housing provided by KANE COUNTY shall be at the Juvenile Justice Center located at 37W655 Route 38, St. Charles, Illinois.

3.3 In the event that an CARROLL County juvenile offender presents with a mental health or medical condition that requires specialized inpatient treatment, in line with AOIC standards, KANE COUNTY shall refuse intake for the minor until the minor is determined to be stabilized by a qualified mental health or medical professional, and whose aftercare or follow-up treatment is appropriate for detention in a juvenile facility, as more fully addressed in Section 7.4 in this Agreement.

4. COMMUNICATION BETWEEN KANE AND CARROLL COUNTY

4.1 Prior to admission, an AUTHORIZED CARROLL COUNTY OFFICIAL or sworn peace officer shall contact the Kane County Juvenile Justice Center for screening purposes and provide the following information:

- (a) A court order or a warrant authorizing the detention of the minor.
- (b) All health care and mental health information shall be provided to KANE COUNTY medical and mental health personnel in keeping with all applicable regulations and statutes.
- (c) Contact information for the detained minor's parent(s) and/or guardian(s).
- (d) Any information regarding the juvenile in custody, pertinent to ensuring the safety, security and welfare of the detained minor (e.g. alleged or underlying offense(s), criminal history, and immediate medical and/or mental health care issues).
- (e) Information regarding the date, time, and place of the detained minor's next court hearing.

(f) Date and time of detention hearing, and whether the hearing will be in person (including name of transporting agency) or virtual.

4.2 The following ongoing information shall be exchanged between the Kane County Juvenile Justice Center and CARROLL County:

(a) KANE COUNTY shall provide CARROLL COUNTY with timely information, as soon as is practical thereafter, regarding any extraordinary or unusual occurrences involving any minor detained by CARROLL COUNTY at the Kane County Juvenile Justice Center, including but not limited to: death, regardless of cause; escape or attempted escape; attempted suicide; serious injury to include accidental or self-inflicted; a medical emergency requiring emergency services outside of the Kane County Juvenile Justice Center; assaultive behavior by or toward the minor; ongoing or significant disregard for the rules and regulations of the Kane County Juvenile Justice Center by the minor; any incidents involving the minor which result in the filing of a police report or placement of the minor on individual programming.

(b) In the case of the escape or attempted escape of an CARROLL COUNTY minor confined in the Kane County Juvenile Justice Center, the Kane County Chief Judge's Office or the Kane County Juvenile Justice Center shall notify the Sheriffs of Kane and CARROLL County promptly by telephone, so they may use all reasonable means to recapture the minor. The escape of an CARROLL COUNTY minor must be reported immediately by telephone to the Sheriff of CARROLL County. The date of such escape and the return to custody must be reported in writing to the Sheriff of CARROLL County within forty-eight (48) hours of said escape.

(c) CARROLL COUNTY shall provide KANE COUNTY with information on any upcoming court hearings and/or scheduled release dates for any minors detained by CARROLL COUNTY.

(d) CARROLL COUNTY shall provide KANE COUNTY with any subsequent information regarding the juvenile in custody, including serious mental health concerns or behaviors that could pose a risk to staff or other detained minors.

5. SCOPE OF DETENTION SERVICES: KANE COUNTY shall provide minors with detention services as provided for in the Juvenile Court Act of 1987 (705 ILCS 405), all other governing statutes, and all detention regulations promulgated by the IDJJ, AOIC, and PREA Standards. Services offered to minors housed for CARROLL COUNTY shall be commensurate to services offered to all other minors housed by KANE COUNTY.

6. TRANSPORTATION OF MINORS

An AUTHORIZED CARROLL COUNTY OFFICIAL, or the appropriate arresting agency's designated law enforcement official, pursuant to the established policies of CARROLL COUNTY, shall provide for transportation of minors to and from KANE COUNTY for initial admission. Thereafter, an AUTHORIZED CARROLL COUNTY OFFICIAL shall provide transportation of minors to and from KANE COUNTY for scheduled off-site health care services, court-ordered furloughs, IDJJ commitments, residential placement dispositions and court hearings. Yet, in the case of non-scheduled off-site medical care services, such as emergency hospital care, KANE COUNTY shall provide such transportation as is necessary for the juvenile to receive such care. For the expense and staffing of such trip, CARROLL COUNTY shall compensate KANE COUNTY for mileage (current IRS rate) and any other transportation expenses incurred (i.e. tolls, parking, etc.), and additionally, for off-site staffing coverage required for the minor at an hourly rate of \$100; if the transport occurs on a holiday, the rate will be \$150 per hour. CARROLL COUNTY is custodian of the minor when providing transportation. Except for emergency situations, an AUTHORIZED CARROLL COUNTY OFFICIAL will provide notice to KANE COUNTY one day prior to any transport.

7. HEALTH CARE SERVICES

7.1 KANE COUNTY shall provide basic health care services as outlined by IDJJ and AOIC standards. In accordance with AOIC standards, all residents will receive a physical examination within seven (7) days if they return from their detention/bond hearing.

7.2 The parent(s)/guardian(s)/minor's medical insurance shall pay for any health care services received at a facility outside of the Kane County Juvenile Justice Center and this includes any emergency health care services deemed necessary by KANE COUNTY. The parent(s)/guardian(s)/minor's medical insurance shall pay for any prescribed medications. With the assistance of CARROLL COUNTY, KANE COUNTY shall coordinate with the parent(s) or guardian(s) to obtain insurance information. In the event the minor is not covered by medical insurance, CARROLL COUNTY shall be responsible and bear any and all expenses arising from any prescribed medications or medical services provided to the minor at a facility outside of the Kane County Juvenile Justice Center. As between KANE COUNTY and CARROLL COUNTY, CARROLL COUNTY shall become the responsible party and bear any and all payments of outstanding medical bills but shall retain any rights it may have to seek reimbursement from the minor, the minor's parent(s)/guardians(s), any insurance carrier, or any other responsible party.

7.3 In the event a minor detained for CARROLL COUNTY is admitted for hospitalization for emergency health care services, KANE COUNTY will immediately notify CARROLL COUNTY Probation and Court Services (or other person authorized by the Chief Judge of the Circuit Court for the Fifteenth Judicial Circuit). CARROLL COUNTY shall compensate KANE COUNTY for mileage (current IRS rate) and any other transportation expenses incurred (i.e. tolls, parking, etc.), and additionally, for off-site staffing coverage required for the minor

at an hourly rate of \$100; if the transport occurs on a holiday, the rate will be \$150 per hour as more fully addressed in Section 8 in this Agreement.

7.4 The parties agree that the intent of juvenile detention is to house delinquent minors pending court proceedings; it is not to be used in lieu of treatment for minors in need of mental health treatment such as psychological services or specialized medical care. Minors who require mental health treatment at a level of care higher than an outpatient setting are not appropriate for detention. These minors will need to obtain the proper treatment in the appropriate medical or mental health care facility and be medically and/or psychologically stable before they are accepted for detention. Should a minor be deemed in need of inpatient mental health care services, specialized medical care or in need of services outside the scope of juvenile detention, as determined by a Licensed Practitioner of the Healing Arts with a valid clinical license in the state of Illinois, Kane County will require that the minor be removed from the facility within 72 hours, with all costs of transportation assumed by CARROLL County. Should the minor not be removed within 72 hours, CARROLL County agrees to pay a per diem rate of \$500/day in consideration for increased level of care required for the subject minor.

8. FEES AND PAYMENT

8.1 As consideration for the foregoing, CARROLL COUNTY agrees to provide compensation to KANE COUNTY for the following detention services:

- (a) Per diem fee: The amount of \$175.00 per day, per minor, for occupied detention beds. KANE COUNTY shall provide an invoice to CARROLL COUNTY by the tenth day of the month reflecting services provided during the previous month. CARROLL COUNTY shall remit payment within 60 days after receipt of such invoice.
- (b) Transport fees: Any out-of-building transport provided by KANE COUNTY for CARROLL COUNTY will be in the amount of \$100 per hour; if the transport occurs on a holiday, the rate will be \$150 per hour. Transport to IDJJ will require a flat rate of \$100.
- (c) Medical fees: CARROLL COUNTY will reimburse KANE COUNTY for all lab fees, X-rays and prescription medications.

9. INDEMNIFICATION

9.1 KANE COUNTY shall be responsible for and shall indemnify, defend with counsel of CARROLL COUNTY's own choosing, and hold harmless CARROLL COUNTY and its past, present and future board members, elected officials, insurers, agents, officers, and employees against any and all liabilities, claims, demands or suits arising out of the performance of this agreement by KANE COUNTY, the confinement of any CARROLL COUNTY juvenile at the KANE COUNTY Juvenile Justice Center, and any practice, policy, rule, regulation, act or omission of KANE COUNTY, or any officers, agents, employees, or servants, relating to the custody, care, supervision, transport of any

CARROLL COUNTY minor in the custody of KANE COUNTY or relating to the maintenance of KANE COUNTY property or premises, to the fullest extent authorized by law.

CARROLL COUNTY shall be responsible for and shall indemnify, defend with counsel of KANE COUNTY's own choosing, and hold harmless KANE COUNTY and its past, present and future board members, elected officials, insurers, agents, officers, and employees against any and all liabilities, claims, demands or suits arising out of the performance of this agreement by CARROLL COUNTY or suits brought by, or on behalf of, any CARROLL COUNTY minor housed pursuant to this Agreement, arising out of any practice, policy, rule, regulation, act or omission of CARROLL COUNTY, or any agents, employees, or servants thereof relating to their care, custody, supervision, or transport of any CARROLL COUNTY minor while in the custody of CARROLL COUNTY, to the fullest extent authorized by law.

It is further agreed that all employee benefits, wage and disability payments, pension and worker's compensation claims, clothing and related medical expenses of KANE COUNTY or their agents or employees which may result from the presence of CARROLL COUNTY juveniles during contractual incarceration shall be the sole responsibility of KANE COUNTY.

KANE COUNTY agrees that it shall maintain general liability insurance for both personal injury and property damage in the minimum amount of \$1,000,000 for each occurrence with \$10,000,000 million in aggregate and comprehensive business automobile liability insurance in the minimum amount of \$1,000,000 combined single limit. KANE COUNTY's auto liability and general liability coverage shall be primary coverage in circumstances of alleged or proved errors or negligence by KANE COUNTY or KANE COUNTY's employees. KANE COUNTY's coverage shall name the County of CARROLL as an additional insured, with its members, representatives, officers, agents and employees. Certificates of such insurance detailing the coverage therein shall be available to the County of CARROLL upon execution of this Agreement.

Alternatively, a self-insurance reserve of \$1 million with excess coverage of \$20 million is acceptable if KANE COUNTY self-insures.

9.2 Neither party waives its immunities or defenses, whether statutory or common law by reason of these indemnification provisions.

10. **EFFECTIVE DATE, AMENDMENT, MODIFICATION AND RENEWAL:** This AGREEMENT shall become effective upon the date of acceptance by all parties hereto. This AGREEMENT may be amended with written consent of all parties hereto and, provided a need continues to exist, may be renewed thirty (30) days prior to the expiration date for a period not to exceed one (1) year for each renewal. This AGREEMENT may be cancelled by any party hereto upon sixty (60) days written notice to all parties.

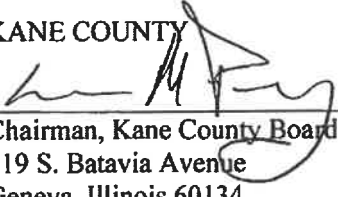
11. **APPLICABLE LAW:** This AGREEMENT shall be interpreted and enforced under the laws of the State of Illinois, and the parties agree that the venue for any legal proceedings between them shall be the Sixteenth Judicial Circuit, State of Illinois.
12. **FINAL AGREEMENT OF PARTIES:** This writing constitutes the final expression of the agreement of the parties. It is intended as a complete and exclusive statement of the terms of this AGREEMENT, and it supersedes all prior and concurrent promises, representation, negotiations, discussions and agreements that may have been made in connection with the subject matter hereof. No modification or termination of this AGREEMENT shall be binding upon the parties hereto unless the same is in writing and appropriately executed.
13. **NOTICES:** Any Notice given pursuant to a preceding Section of this AGREEMENT shall be sent by United States Mail, postage prepaid, addressed to respective party at the address set forth on the signature page hereof or to such other address as the parties may designate in writing from time to time. In the case of notice to CARROLL COUNTY, any notice shall also be sent to CARROLL County State's Attorney, 301 N. Main Street, Mt. Carroll, IL 61053. In the case of notice to KANE COUNTY, any notice shall also be sent to Kane County State's Attorney, 100 South Third Street, 4th Floor, Geneva, IL 60134.
14. **AUTHORIZATION:** CARROLL COUNTY and KANE COUNTY represent that all necessary acts have been taken to authorize and approve this AGREEMENT in accordance with applicable law and this AGREEMENT, when executed by the parties hereto, shall constitute a binding obligation of CARROLL COUNTY and KANE COUNTY, legally and enforceable at law and equity against both.
15. **SEVERABILITY CLAUSE:** If any provision of this AGREEMENT is held to be invalid, that provision shall be stricken from this AGREEMENT and the remaining provisions shall continue in full force and effect to the fullest extent possible.
16. **RULES AND REGULATIONS:** It is agreed by and between the parties hereto that CARROLL COUNTY minor confined to the KANE COUNTY Juvenile Justice Center facility pursuant to this Agreement are subject to the rules and regulations of the KANE COUNTY Juvenile Justice Center facility and the privileges or restrictions attaching thereto, and are subject to no other rules and regulations or the granting of any privileges attaching to the CARROLL COUNTY Jail.
17. **NON-DISCRIMINATION:** KANE COUNTY agrees that no CARROLL COUNTY minor confined in the KANE COUNTY Juvenile Justice Center facility under the terms of this contract shall on the grounds of age, gender, race, color, religion or national origin be subjected to discrimination in any manner relating to their confinement.
18. **PREA Compliance:** As of the date of execution of this AGREEMENT, the KANE COUNTY Juvenile Justice Center Superintendent has adopted and the KANE COUNTY Juvenile Justice Center is in substantial compliance with the national standards to prevent, detect, and respond to sexual abuse and sexual harassment as outlined in the applicable provisions of the Prison Rape Elimination Act (PREA)

28 C.F.R. Parts 115.5 through 28 C.F.R. 115.405 including monitoring to ensure compliance with said standards.

19. EXECUTION: This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the undersigned duly authorized officers have subscribed their names on behalf of CARROLL COUNTY and the KANE COUNTY.

KANE COUNTY


Chairman, Kane County Board
719 S. Batavia Avenue
Geneva, Illinois 60134

Date: Sept 4, 2024

CARROLL COUNTY

Chairman, CARROLL County Board
301 N. Main Street
Mt. Carroll, IL 61053

Date: _____



ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS LEASE AGREEMENT FOR OFFICE SPACE

The Parties to this lease agreement are the Office of Statewide Pretrial Services, through its authorized agent, the Administrative Office of the Illinois Courts on behalf of the State of Illinois (collectively referred to as "Lessee" or "the State") and Carroll County (hereinafter referred to as "Lessor"). Lessor agrees to lease to Lessee the premises identified in Paragraph 2 of this lease agreement subject to the terms and conditions set forth herein. The Parties agree to the terms and conditions of this lease agreement and have caused this lease agreement to be executed by their duly authorized representatives. Lessor acknowledges that upon execution, the contents of this lease agreement, including any and all exhibits, are a matter of public record and will be made available for public inspection.

1. Address and Contact Information of Parties:

A. Lessee:

(1) Authorized agent:

Administrative Office of the Illinois Courts
3101 Old Jacksonville Road
Springfield, Illinois 62704-6488
Telephone (217) 558-4490

(2) Office of Statewide Pretrial Services:

850 East Madison Street, 3rd Floor
Springfield, Illinois 62702

B. Leased Property Address:

Carroll County Courthouse
301 North Main Street, #224
Mount Carroll, Illinois 61053

C. Lessor's address:

County Of Carroll
301 North Main Street
Mount Carroll, Illinois 61053
815-244-0221

D. Lessor's managing agent's address:

County of Carroll
c/o Amy Buss, County Clerk & Recorder
P.O. Box 152
Mount Carroll, Illinois 61053
Phone: 815-244-0221
Email: abuss@carrollcountyil.gov

2. Description of Premises:

- A. Lessor leases to Lessee the premises on the second floor of the Carroll County Courthouse located at 301 North Main Street, #224, in the city of Mount Carroll, in the county of Carroll, in the State of Illinois as shown on the blueprint or diagram attached to this lease agreement as Exhibit A.
- B. The total square footage of the building is 20,000.

C. The total rentable square footage of Lessee's leased premises is 126.

3. Term, Termination, and Option to Renew:

A. Term:

The term of the lease will be for 9 months, from October 1, 2024 to June 30, 2025.

B. Termination:

Lessee shall have the option to terminate this lease by giving 90 days' written notice to Lessor of its intention to exercise this option.

C. ~~Option to Renew:~~

~~Lessee shall have the right to renew the lease for a further term of 5 years or any portion of such period upon the same terms and conditions provided Lessee shall give 90 days' notice to Lessor of its intention to exercise such option.~~

4. Rent and Payments:

A. Rental for periods less than one full month shall be prorated on a daily basis. Payments are to be sent to:

County of Carroll,
Treasurer
P.O. Box 198
Mount Carroll, Illinois 61053

B. Lessee shall pay gross rent according to the following schedule:

Date From	Date Through		Monthly Rent		Annual Rent
October 1, 2024	June 30, 2025	\$	136.50	\$	\$1,228.50
		\$		\$	
		\$		\$	
		\$		\$	
		\$		\$	

C. Lessor acknowledges the payments owed by Lessee pursuant to this lease agreement will be made in accordance with current financial practices of the State of Illinois. Lessor acknowledges that payments shall be paid by the State of Illinois Comptroller through disbursements from state appropriated funds and that such payments are contingent upon this lease agreement being accepted by the State Comptroller. Delays in payment related to this acceptance process shall not be considered late for any purpose nor shall they constitute a breach of this agreement.

D. Lessor acknowledges that payments at the beginning of the State's fiscal year (July and August payments) are sometimes delayed due to the appropriation process. Such delayed payments shall not be considered late for any purpose, nor shall they constitute a breach of this agreement.

E. Late payment charges, if any, may not exceed the amounts provided under the provisions of the Prompt Payment Act. See 30 ILCS 540/1 *et seq.*

F. If the judicial branch tenant is funded by sources other than appropriations from the General Assembly, Lessor may only look to the tenant for payment of rent or other charges. Lessee is not responsible for payment unless the judicial branch tenant is funded by appropriations from the General Assembly.

5. **FISCAL FUNDING AND APPROPRIATIONS.** Payment obligations of the State under this agreement shall cease immediately or be delayed, if the State of Illinois Legislative and/or State of Illinois Executive Branch fails to appropriate or otherwise make available funds for this agreement within any fiscal year in which payment might be due. Delayed payments made under these circumstances shall not be considered late for any purpose nor shall they constitute a breach of this agreement. Lessee will use its best efforts to obtain sufficient appropriations to cover this agreement.

6. **Use of Demised Premises: Office of Statewide Pretrial Services,** or any tenant assigned pursuant to the terms of this agreement.

7. **Improvements:** The parties agree that there are no specifications for improvements at this time.to be documented and

8. Care and Maintenance: Lessee accepts the demised premises as presently constituted except for noncompliance by Lessor with all applicable building, fire, and life safety codes and latent defects, and further subject to the completion of any improvements required to be made by Lessor elsewhere in this lease. All repairs and maintenance related to any of the obligations of the Lessor per the terms of this lease or by law shall be completed in a timely manner.

A. Lessor at Lessor's sole cost shall provide, maintain, and repair the following:

1. All commercial grade fixtures, equipment and power as required to supply heating, cooling and ventilation to maintain leased premises at or below 78 degrees Fahrenheit during cooling season and at or above 68 degrees Fahrenheit during heating season.
2. All commercial grade fixtures, outlets, bulbs, ballasts, and equipment as required to supply sufficient electricity and lighting to the leased premises.
3. All commercial grade fixtures and equipment as required to provide sufficient gas to the leased premises.
4. Adequate ventilating system to maintain air exchange levels in conformance with all applicable codes.
5. Adequate fixtures for lighting, including but not limited to the provision and replacement of all light bulbs in permanent fixtures within the leased premises.
6. Hot and cold potable running water and adequate plumbing for the leased premises.
7. Sewer system for the leased premises.
8. All carpeting throughout the leased premises. All worn, frayed, or torn carpeting will be replaced by the Lessor, as necessary, throughout the term of the lease. All carpet that has reached the end of its useful life or is more than ten years old, shall be replaced by the Lessor unless waived in full or in part by the Lessee. Such waiver may be revoked by Lessee at any time. If the carpet is replaced, cleaned or repaired at any time during the term of the lease, the moving of the Lessee's furniture and equipment, excluding computers and related equipment, shall be the responsibility of the Lessor.
9. Integrated pest management services and/or extermination services to ensure property and leased premises are pest and rodent free.
10. Elevator maintenance for leased premises in buildings with elevators. Elevator service shall be provided twenty-four (24) hours/day, seven (7) days/week, including holidays and the period during which Lessee moves into and out of the premises.
11. Snow and ice removal from sidewalks and parking area adjacent to the premises.
12. Maintenance of and service to all Common Areas and exterior of the property, which shall include but is not limited to maintenance of lawn, and shrubs, landscaping, cleaning, trash disposal, HVAC, electrical current, gas lines, plumbing and light repairs and replacement.
13. ~~Parking for 6 vehicles. General maintenance of parking lot.
Address of parking lot: same as in lease.~~
14. Surface mounted raceways or wall cavity conduit which allows Lessee to install computer and telecommunications wiring in leased premises.
15. All general maintenance and repairs not caused by Lessee's negligence.
16. Operation, maintenance, and monitoring of life safety systems including but not limited to fire alarms, fire extinguishers and carbon monoxide detectors.
17. Maintenance and repair of the roof, the foundation, all structural systems and components of the building, all mechanical, electrical, and plumbing systems, components, and fixtures and all connections to the building for provision of utilities.
18. All insurance required by this agreement. See paragraph 17.
19. Signage and identification in accordance with Lessee's requirements.
20. Other:
Furniture, fixtures and equipment as described in Exhibit C.

B. Lessor is responsible for providing and paying all costs for the following for the Leased Premises :

- ☒ Real Estate Taxes
- ☒ Electricity service
- ☒ Gas service
- ☒ Sewer service
- ☒ Water service
- ☒ Janitorial services

- ☒ Trash/Scavenger Services
- ☒ Internet Service
- ☐ Phone Service
- ☐ Carpet cleaning after _____ months
- ☐ Painting after _____ months
- ☐ Other (list below)

9. **Holdover:** If, after the expiration of the lease, Lessee shall retain possession of the premises, the lease shall continue in full force and effect on the same terms and conditions except the lease shall be on a month-to-month basis until terminated, but in no case may the lease continue on a month-to-month or other holdover basis for a total of more than six (6) months. Rent shall be paid monthly on a prorated basis at the rate paid during the last expired lease term.
10. **Accessibility:** Lessor acknowledges that the leased premises is in compliance with all applicable accessibility laws. Lessor acknowledges that compliance with the Environmental Barriers Act and the Illinois Accessibility Code is a continuing obligation of Lessor requiring any and all elements and space altered improved, or newly constructed to conform to the applicable technical standard described in the Code. Lessor further acknowledges sole responsibility for the obligations of an owner under the Americans with Disabilities Act of 1990 and all relevant regulations promulgated thereunder for the building including but not limited to the exterior of the building, the leased premises and all common areas.
11. **Prevailing Wage:** All Tenant improvement work completed on behalf of or for the use of the Lessee shall be performed at not less than the prevailing hourly wage rate as determined by the Illinois Department of Labor in the Prevailing Wage Act. Lessor is responsible for obtaining any periodic revisions to the wage rates from the Department of Labor. See 820 ILCS 130/0.01 *et seq.*
12. **Quiet Enjoyment:** Lessor and/or parties signing on behalf of Lessor covenant and certify that they have full right and power to execute and perform this lease and to commit to all described covenants. Authority and eligibility for corporations, partnerships and trusts is shown on the attached Real Estate Lease Form Disclosure Statement. Lessee will have full use of the premises free from harassment, disturbance or eviction by Lessor or any person or entity. If Lessor has given a mortgage on the premises, Lessor shall provide that default or foreclosure will not affect the lease.
13. **Occupancy and Surrender:** Lessee will be entitled to occupancy on the date of commencement of the term. Lessor shall obtain, at Lessor's sole cost and expense, any permit, license, certificate, or other authorization required for the lawful and proper use and occupancy by Lessee or any other party of all or any part of the Premises and shall exhibit the same to Lessee upon Lessee's request. If for any reason occupancy is delayed, Lessee will not be liable for rent until Lessee has taken occupancy, and rental will be prorated from date of occupancy. If occupancy is not given within 30 days of the commencement of the lease term for reasons other than the delay by causes beyond the reasonable control of Lessor (inability to acquire adequate financing shall not be considered sufficient cause for delay), then Lessee at its own option may terminate this lease.
- Lessee may make improvements, additions, installations, decorations, and changes ("Alterations") of a non-structural nature to the Premises without Lessor's prior written approval. Non-structural Alterations means any Alterations which do not affect any of the major Building systems or structural components. Lessee may make any other alterations to the Premises with the prior written consent of the Lessor, which consent shall not be unreasonably withheld, conditioned, or delayed.
- Lessee will return the premises in the same condition as existed on the first day of the term, with the exception of reasonable wear and tear; repairs and replacements; loss by fire, casualty and other causes beyond Lessee's control; and improvements permitted or required. No property of Lessee may be retained by Lessor for any reason. Lessee may remove all state-owned or paid-for equipment, fixtures and improvements.
14. **Assignment:** Lessee may substitute judicial branch tenants at any time. Such substitute tenant shall have right to occupancy and use of lease premises.
15. **Condemnation:** If, during the term of this lease or any renewal, the whole or part of the premises is condemned so as to make the premises unusable or undesirable, Lessee may terminate the lease by giving written notice. Lessee will be entitled to damages for any unamortized improvement costs paid for directly or indirectly by Lessee.
16. **Untenantability:** If any portion of the property, building, land, leased premises or common area are damaged by fire, casualty, or any other cause, the damage shall be promptly repaired by and at the sole cost and expense of Lessor. Until such repairs and restoration are completed, the rent shall be abated in proportion to the time period that the leased premises are unusable,

unsuitable or inaccessible for Lessee to fully conduct its business.

If the leased premises become untenable because of fire, casualty or any other cause, Lessee may declare the lease terminated and may vacate. Lessee may choose to remain in possession after terminating the lease, paying at the monthly rate, until suitable substitute premises are available.

- 17. Insurance:** Lessor shall maintain fire and other casualty insurance on the premises in an amount sufficient to repair damage caused by fire or other casualty. Lessor shall maintain in full force and effect during the Lease Term all-risk property damage insurance for the Building and the Common Area Facilities and all improvements on the Land and the Lessee Improvements described in this agreement in the amounts of the full replacement values thereof, as the values may exist from time to time. Boiler and Machinery Insurance; Comprehensive General Liability Insurance, including Contractual Liability, on an occurrence basis with limits of not less than ~~\$2,000,000~~ \$5,000,000 per occurrence (this may be accomplished in the form of one policy and/or a combination of a primary policy and umbrella excess totaling ~~\$2,000,000~~ \$5,000,000); Worker's Compensation and Employer's Liability Insurance for all of Lessor's agents, employees, and contractors; Automobile Liability Insurance for any automobiles or vehicles operated by Lessor, its agents, employees, or contractors in connection with the operation or maintenance of the Building and the Common Area Facilities, with limits of not less than \$1,000,000. Lessor's insurance shall be issued by insurance companies licensed to do business in the state where the building is situated, with a general policyholder rating of at least A-and a financial rating of at least V in the most current Best Insurance Report available at the time of execution of this Lease. If the Best's ratings are changed or discontinued, Lessor and Lessee shall agree to an equivalent method of rating insurance companies. Lessor shall provide a Certificate of Insurance that meets these specifications to Lessee upon request
Lessee is self-insuring. A copy of Lessee's self-insurance policy or certificate will be provided on request.
- 18. Breach:** Failure of Lessor to comply with the terms of this lease, including but not limited to the failure to complete improvements in accordance with the terms of this lease or failure to make or complete in a reasonable time necessary repairs, is a breach of this lease. In the event of a breach by Lessor, Lessee shall have the option of curing the breach and deducting actual costs plus a reasonable administrative fee from rental payments or terminating the lease. If the lease is terminated, Lessee may remain in possession, making payment at the current monthly rate until suitable substitute premises are available. Rental periods of less than one full month shall be prorated on a daily basis.
- 19. Covenants Binding:** All covenants and representations made in this lease are dependent, and will be binding upon, apply to, and be for the benefit of any successor in interest to the parties. No provision of this lease may be modified, or additional requirements established without the express written approval of the Administrative Office of the Illinois Courts.
- 20. Examination of Records:** Lessor agrees to allow Lessee to examine all records pertaining to this lease, to verify compliance with this lease and costs associated with the lease. Lessor shall maintain, for a minimum of 5 years after the completion of the lease, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the lease; the lease and all books, records, and supporting documents related to the lease shall be available for review and audit by the Auditor General of the State of Illinois and other State entities as required by law; and Lessor agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this paragraph shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the lease for which adequate books, records, and supporting documentation are not available to support their purported disbursement.
- 21. Signature:** Representatives of the Administrative Office of the Illinois Courts execute this document in their official capacity only and not as individuals.
- 22. Notices:** Notices to Lessor shall be sent to the addresses shown on page one of this lease. Notices to Lessee shall be sent to the tenant's address indicated on page one of this lease and to the Administrative Office of the Illinois Courts at 3101 Old Jacksonville Road, Springfield, IL 62704-6488.
- 23. Governing Law and Jurisdiction:** This lease is governed by the laws of the State of Illinois and will be interpreted in accordance with Illinois law. Jurisdiction shall be in the State of Illinois Court of Claims as to any legal action or proceeding filed by Lessor for litigation of rights or claims against the Lessee.
- 24. Non-discrimination:** Lessor and its employees and subcontractors agree not to commit unlawful discrimination and/or sexual harassment and agree to comply with any and all statutes and rules related to the same including but not limited to applicable provisions of the Illinois Human Rights Act, the U.S. Civil Rights Act, and the Federal Rehabilitation Act, the Americans with Disabilities Act, the Illinois Environmental Barriers Act, the Illinois Public Works Employment Discrimination Act and rules

applicable to each.

25. Authority to Execute: Parties signing this lease on behalf of Lessor certify that they have authority to execute this lease and to commit to all described covenants.

26. Ownership: Lessor covenants and warrants that record title to the demised premises is held by Lessor or that Lessor has lawful authority and the requisite site control to enter into this lease agreement by virtue of other contractual agreements with the record title owner or subsequent transferee, assigns or successors in interest (i.e., Lessee, Sublessee, Contract Purchaser, Optionee, etc.). Failure by Lessor to fully and accurately complete the provisions of Exhibit B, the Real Estate Lease Form Disclosure Statement, attached hereto and incorporated by reference herein, shall constitute a material breach of this Lease.

It is acknowledged that in the event of such a material breach by Lessor, its assigns, transferees, or other successors in interest, Lessee shall be entitled to immediately terminate this lease and vacate the demised premises. In the alternative, Lessee may elect to declare the material breach but retain possession for the balance of any term remaining, and as liquidated damages and not as a penalty, to reduce rental payments and other charges due hereunder by twenty-five percent (25%) for the entire term of this lease, including any extensions thereto or periods of holdover, or until the material breach is cured by full and complete disclosure, whichever occurs first. The foregoing reductions represent a reasonable endeavor by the parties hereto to estimate a fair compensation for the foreseeable losses to Lessee that might result from such a breach.

27. Change of Ownership or Beneficial Interest: The Administrative Office of the Illinois Courts must be notified in writing by Lessor of any change in ownership and/or beneficial interest of a trust within thirty (30) days of the event. All assigns, transferees, or other successors in interest to Lessor shall be required to comply with any and all disclosure requirements of applicable Illinois law, or regulations governing real estate lease transactions. It is understood and agreed by the parties that any subsequent assigns, transferees, and other successors in interest to Lessor shall be specifically subject to the liquidated damages provisions of the preceding provision for material breach in failing to comply with disclosure requirements.

28. Entire Agreement: This lease, including its addenda and exhibits, contains the entire agreement of the parties with respect to the matters covered by this lease, and no other agreement, statement, or promise made by any party, or to any employee, officer, or agent of any party, which is not contained in this lease shall be binding or valid.

29. Severability: If any provision of this lease agreement should be found by a court of competent jurisdiction illegal, invalid, void, or against public policy it shall be considered severable. The remaining provisions shall not be impaired, and the lease agreement shall be interpreted as far as possible to give effect to the parties' intent.

30. Modifications: Any modification, change or amendment subsequent to the execution of this lease agreement may be made only by an instrument in writing executed and signed by the parties.

31. Waiver: The failure of any party to enforce any provision of this lease agreement shall not constitute a waiver by such party of any provision. The past waiver of a provision by either party shall not constitute a course of conduct or a waiver in the future with respect to the same provision.

32. Examination of Instrument: Submission of this instrument for examination does not constitute a reservation of or option for the premises. The instrument does not become effective as a lease or otherwise until executed by both Lessor and Lessee.

33. Time is of the essence: Time is of the essence of this lease, and of each and every covenant, term, condition and provision hereof.

34. Disclosure: The following exhibit(s) are made a part of this lease:

- ☒ Exhibit A - Floorplan
- ☒ Exhibit B – Ownership Disclosure
- ☒ Exhibit C - Furnishings, Fixtures, and Equipment Inventory

35. Certifications:

A. Conflict of Interest. Lessor certifies that neither Lessor, Lessor's spouse nor minor child(ren):

- holds an elected office in the State of Illinois;
- holds a seat in the General Assembly;

- is appointed to or employed in any of the offices or agencies of State government for which Lessor, Lessor's spouse or minor child(ren) receives compensation in excess of 60% of the salary of the Governor of the State of Illinois: or
- is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority.

If Lessor is not an individual, Lessor certifies that no person who is entitled to receive more than 7 1/2% of the Lessor's total distributable income or an amount in excess of the salary of the Governor and no person who together with their spouse or minor child(ren) is entitled to receive more than 15%, in the aggregate, of Lessor's total distributable income or an amount in excess of two (2) times the salary of the Governor:

- holds an elected official in the State of Illinois;
- holds a seat in the General Assembly;
- is appointed to or employed in any of the offices or agencies of State government for which they, their spouse or minor child(ren) receives compensation in excess of 60% of the salary of the Governor of the State of Illinois; or
- is an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority.

See section 50-13 of the Supreme Court of Illinois Judicial Branch Procurement Code (same as section 50-13 of the Illinois Procurement Code (30 ILCS 500/50-13)).

- B. Bid-rigging or Bid-rotating.** Lessor certifies that Lessor has not been barred from contracting with the State as a result of a violation of section 33E-3 or 33E-4 of the Criminal Code of 1961. See 720 ILCS 5/33E-3, 33E-4.
- C. Educational Loan Default.** If the Lessor is an individual, Lessor certifies that Lessor is not in default on an educational loan. See 5 ILCS 385/3.
- D. Anti-bribery.** Lessor certifies that Lessor is not barred from being awarded a contract or subcontract under section 50-5 of the Supreme Court of Illinois Judicial Branch Procurement Code (same as section 50-5 of the Illinois Procurement Code (30 ILCS 500/50-5(a))). Section 50-5 prohibits a contractor or subcontractor from entering into a contract with a State agency if the contractor or subcontractor has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or if the contractor or subcontractor has made an admission of guilt of such conduct which is a matter of record. Lessor further acknowledges that the Director of the Administrative Office of the Illinois Courts may declare this lease void if this certification is false.
- E. Debt Delinquency.** Lessor certifies that Lessor, or any affiliate, is not barred under section 50-11 of the Supreme Court of Illinois Judicial Branch Procurement Code from contracting with the State of Illinois judicial branch. Section 50-11 of the Supreme Court of Illinois Judicial Branch Procurement Code prohibits a Lessor from entering into a lease agreement with the judicial branch if the Lessor knows or should know that Lessor, or any affiliate, is delinquent in the payment of any debt to the State of Illinois unless the Lessor or affiliate has entered into a deferred payment plan to pay off the debt. Lessor further acknowledges that, under section 50-60 of the Supreme Court of Illinois Judicial Branch Procurement Code, Director of the Administrative Office of the Illinois Courts may declare the lease void if this certification is false or if Lessor is determined to be delinquent in the payment of any debt to the State during the term of the lease.
- F. Collection and Remittance of Illinois Use Tax.** Lessor certifies that Lessor, or any affiliate, is not barred from being awarded a contract under Section 50-12 of the Supreme Court of Illinois Judicial Branch Procurement Code. Section 50-12 of the Illinois Judicial Branch Procurement Code prohibits a contractor from entering into a contract with the judicial branch if Lessor, or any affiliate, has failed to collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois Use Tax Act (35 ILCS 105/1 et seq.). Lessor further acknowledges that, under Section 50-60 of the Supreme Court of Illinois Judicial Branch Procurement Code, the Director of the Administrative Office of the Illinois Courts may declare the lease void if this certification is false or if Lessor, or any affiliate, is determined to be delinquent in the payment of any debt to the State of Illinois during the term of the lease.
- G. Prohibited Bidders and Contractors.** Lessor certifies in accordance with Section 50-10.5 of the Supreme Court of Illinois Judicial Branch Procurement Code that no officer, director, partner or other managerial agent of the contracting business has been convicted of a felony under the Sarbanes-Oxley Act of 2002 (Pub. L. No. 107-204) or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953 (815 ILCS 5/1 et seq.) for a period of five years prior to the date of the lease. Lessor acknowledges that the Director of the Administrative Office of the Illinois Courts may declare the lease void if this certification is false.
- H. Environmental Protection Violations.** Lessor certifies that Lessor, or any affiliate, is not barred from entering into this lease under Section 50-14 of the Supreme Court Illinois Judicial Branch Procurement Code. Section 50-14 prohibits entering into an agreement with the judicial branch by a person or business found by a court or the Pollution Control Board to have committed a willful or knowing violation of Section 42 of the Environmental Protection Act for a period of five years from the date of the order. Lessor acknowledges that the Director of the Administrative Office of the Illinois Courts may declare the lease void if this certification is false.

- I. **Drug Free Workplace.** If Lessor is an individual, or an individual doing business in the form of a sole proprietorship, Lessor certifies that Lessor will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of this lease. See 30 ILCS 580/4.

For lease agreements over \$5,000.00, if Lessor is a corporation, partnership, or other entity with 25 or more employees, Lessor agrees that it will provide a drug free workplace by:

1. Publishing a statement:
 - (a) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in Vendor's workplace.
 - (b) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (c) Notifying the employee that, as a condition of employment on this lease agreement, the employee will:
 - (i) abide the terms of the statement; and
 - (ii) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
 2. Establishing a drug free awareness program to inform employees about:
 - (a) The dangers of drug abuse in the workplace;
 - (b) the grantee's or Vendor's policy of maintaining a drug free workplace;
 - (c) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) the penalties that may be imposed upon an employee for drug violations.
 3. Providing a copy of the statement required by subparagraph (1) to each employee engaged in the performance of the lease and to post the statement in a prominent place in the workplace.
 4. Notifying the contracting or granting agency within 10 days after receiving notice under part (ii) of paragraph (c) of subparagraph (1) above from an employee or otherwise receiving actual notice of such conviction.
 5. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
 6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that a trained referral team is in place.
 7. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act. See 30 ILCS 580/1 *et seq.*
- J. **Registration as a Business Entity.** Lessor certifies that (1) Lessor is not required to register as a business entity with the State Board of Elections pursuant to Section 20-160 of the Supreme Court of Illinois Judicial Branch Procurement Code (same as section 20-160 of the Illinois Procurement Code (30 ILCS 500/20-160)) or (2) Lessor has registered as a business entity with the State Board of Elections and acknowledges a continuing duty to update the registration pursuant to Section 20-160 of the Supreme Court of Illinois Judicial Branch Procurement Code (same as section 20-160 of the Illinois Procurement Code (30 ILCS 500/20-160)). Lessor acknowledges that the Director of the Administrative Office of the Illinois Courts may declare the lease void if this certification is false.
- K. **Felons.** Lessor certifies that Lessor is not barred under 30 ILCS 500/50-10 from contracting with the State. Section 50-10 prohibits a contractor from entering into a contract with a State agency if the contractor has been convicted of a felony and 5 years have not passed from the completion of the sentence for that felony. Lessor further acknowledges that the Director of the Administrative Office of the Illinois Courts may declare the lease void if this certification is false.

36. **COMPLIANCE WITH PROPERTY LAW AND INDEMNIFICATION.** Lessor shall be responsible for compliance, at Lessor's sole cost and expense, with all statutes, rules, ordinances, orders, codes and regulations, and legal requirements and standards issued thereunder, as the same may be enacted and amended from time to time (collectively referred to in this paragraph as the "Laws"), which are applicable to all or any part of the physical condition and occupancy of the property, including but not limited to the building, the Land, the common areas, and the leased premises. Lessor represents and warrants that the property, including but not limited to the building, the Land, the common areas, and the leased premises, is in compliance with the Laws as of the Lease Commencement Date.

Lessor acknowledges that compliance with the Environmental Barriers Act and the Illinois Accessibility Code is a continuing obligation of Lessor requiring any and all elements and space altered, improved, or newly constructed to conform to the applicable technical standard described in the Code. For facilities carrying out programs funded in whole or in part by Federal funds, the Lessor shall comply with the requirements of Section 504 of the Rehabilitation Act of 1973.

Lessor shall notify Lessee of any violation notices or waivers of building, OSHA or life safety codes, or outstanding insurance carrier recommendations that Lessor receives, with respect to the property, including but not limited to the building, the Land, the common areas, and the leased premises. Lessee shall notify Lessor of any OSHA violation notices with respect to the property.

Lessor agrees to indemnify, defend, and hold Lessee harmless from any costs and expenses, including attorney fees, incurred by Lessee, due to any liability arising from mold, asbestos claims or from any liability arising from any claims due to the presence of

Hazardous Materials anywhere in the leased premises or at the property, including but not limited to the building, parking lot and surrounding land. Lessor hereby agrees to indemnify, defend, and hold Lessee harmless from all loss, cost, liability, or expense, including reasonable attorney fees, resulting from its failure to comply with laws applicable to the property, including but not limited to environmental laws, accessibility laws, and building codes.

37. TAXPAYER IDENTIFICATION NUMBER.

Under penalties of perjury, the Vendor certifies that the social security number (SSN) or the employer’s identification number (EIN), and legal status listed below are correct.

Social Security Number

OR

36-6006536

Employer’s Identification Number:

☐

Individual (SSN)

☐

Sole Proprietor (SSN or EIN of Owner or EIN of LLC Disregarded Entity)

If an LLC Disregarded Entity, Vendor **MUST** submit a copy of the IRS EIN assignment letter.

☐

Partnership (EIN)

☐

Legal Services Corporation (EIN)

☐

Tax Exempt (EIN)

☐

Corporation providing or billing medical and/or health care services (EIN)

☐

Corporation NOT providing or billing medical and/or health care services (EIN)

☒

Governmental (EIN)

☐

Nonresident Alien (ITIN)

☐

Estate or Trust (EIN)

☐

Pharmacy (Non-Corp.) (EIN)

☐

Pharmacy/Funeral Home/Cemetery (Corp.) (EIN)

☐

Limited Liability Company

☐

C corporation (EIN) If checked, Vendor **MUST** provide a copy of the IRS acceptance letter

☐

S corporation (EIN) If checked Vendor **MUST** provide a copy of the IRS acceptance letter

☐

P partnership (EIN) If checked Vendor **MUST** provide a copy of the IRS EIN assignment letter

UNDER PENALTIES OF PERJURY, THE UNDERSIGNED PERSON SIGNING THIS AGREEMENT ON BEHALF OF LESSOR AFFIRMS THEY ARE AUTHORIZED TO EXECUTE THE CERTIFICATIONS CONTAINED HEREIN ON BEHALF OF LESSOR AND THEY HAVE THE AUTHORITY TO BIND LESSOR TO THE TERMS AND CONDITIONS CONTAINED IN THIS AGREEMENT. Representatives of the Administrative Office of the Illinois Courts execute this document in their official capacity only and not as individuals. IN WITNESS WHEREOF, the parties have executed this lease agreement on the date indicated below.

LESSEE:

Administrative Office of the Illinois Courts

LESSOR:

County of Carroll

Signature

Erin Moe

Type/Print Name

Director of Finance

Type/Print Title

Date

Signature

Joseph Payette

Type/Print Name

Chairman, Carroll County Board

Type/Print Title

Date

* A copy of the Illinois Judicial Branch Procurement Code is available at illinoiscourts.gov

Exhibit A
County of Carroll Courthouse
301 North Main Street, #224
Mount Carroll, Illinois 61053

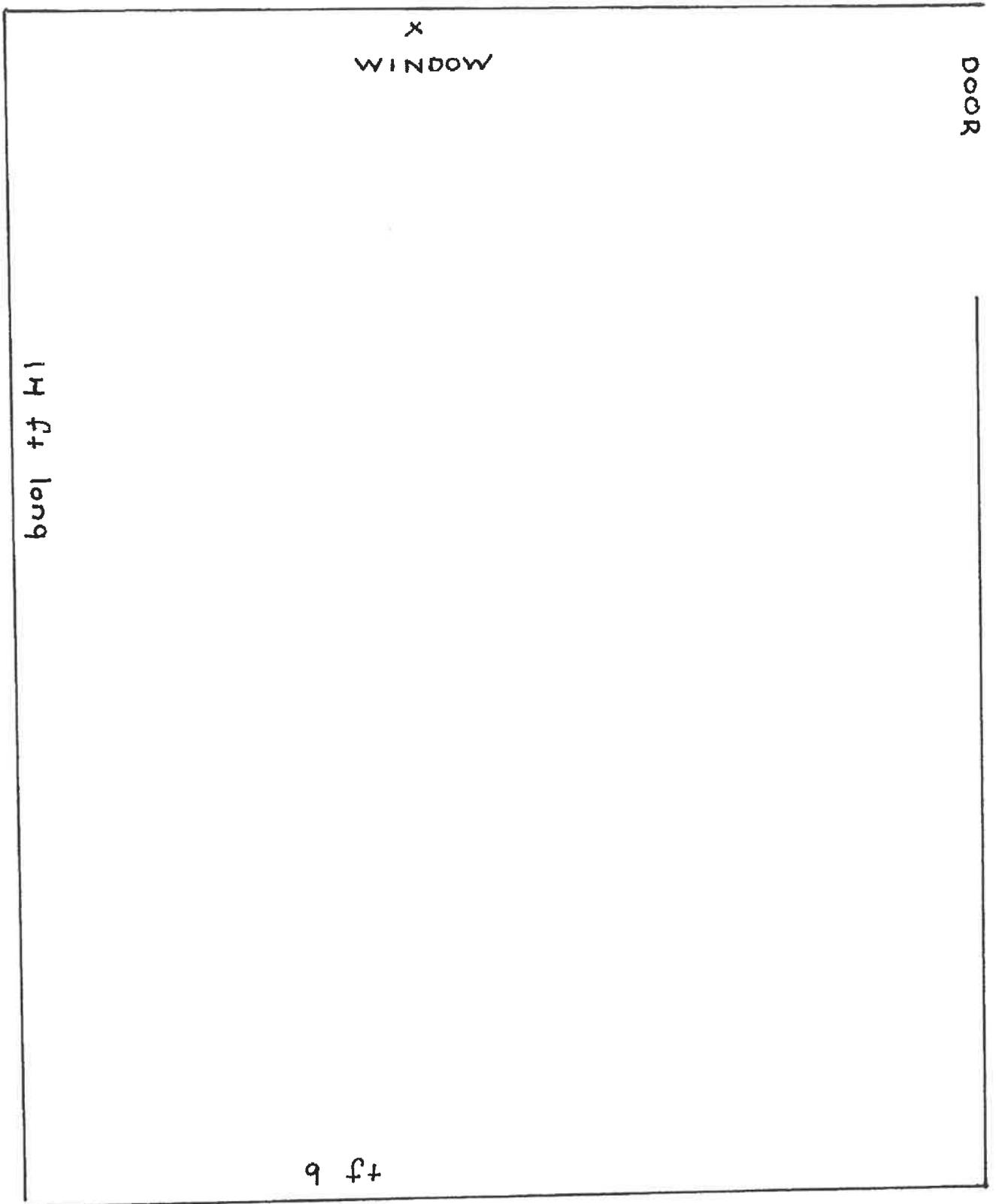


Exhibit B

Lease Control No. _____

**Real Estate Lease Form
Disclosure Statement**

This statement must be completed by the Lessor

Disclosure of the following information is required by Illinois law (50 ILCS 105/3.1). This lease may be declared void by the State if information is not provided. (This form has been approved by the Forms Management Center.)

- I. State the name of each individual having a beneficial interest in the lease and each individual, who, together with his spouse or minor children, has a beneficial interest in the lease. (Applies to individuals, partnerships, and/or corporations.) If no one individual owns more than 7½% interest in such entity or if such corporation is publicly traded and there is no readily known individual having greater than 7½% interest, then the requirements of this disclosure may be met by so stating below.

N/A – Lessor is a government entity.

- II. For land trusts, state the name of every owner or beneficiary having an interest in the lease.

N/A

- III. Are any of the persons listed above elected or appointed officials, employees of the State or the spouse or minor child of same?

____ No ____ Yes If "yes", explain employment and/or relationship.

N/A

- IV. I, Joseph Payette, state on oath or affirm that I am the Chairman of the Carroll County Board and that the disclosure made above is true and correct to the best of my knowledge. I will provide any additional documentation requested by the State of Illinois. I further certify that Lessor has not bribed or attempted to bribe an officer or employee of the State of Illinois. I certify that the disclosure made above is correct to the best of my knowledge.

State of Illinois)
County of _____) SS:

I, _____, certify
on _____, 20____,
personally appeared before me and swore or affirmed that ____ he ____ signed
this document as _____ of _____
_____ and that the information provided was true and correct.

Signature _____ Date _____

Attestation (name/title) _____ Date _____

Notary Seal

Seal

Notary Public

Commission Expires _____



**ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
LEASE AGREEMENT FOR OFFICE SPACE**

Exhibit C

Furniture, Fixtures and Equipment Inventory

Quantity	Item	Location
1	Locked Filing Cabinet	Office Space
2	Office Chairs	Office Space
1	Desk	Office Space

JOINT BRIDGE AGREEMENT

Section 24-00044-00-SM
Carroll County

Section 24-00352-00-BR
Ogle County

RESOLUTION

WHEREAS, it is provided by Statute that bridges or culverts on roads on county lines, and bridges and culverts on county line roads within eighty rods of county lines, shall be constructed and repaired by such counties and the expense of such construction and repair shall be borne in proportion to the assessed value of the taxable property in the respective counties according to the last preceding equalized assessment thereof prior to such construction or repair, and;

WHEREAS, it is further provided by Statute, that when any county desires to construct or repair any such bridge or culvert, and has appropriated its share of the cost of constructing or repairing same, it shall be the duty of such other county to make an appropriation for its proportionate share of such construction or repair, and;

WHEREAS, the public interest of both Carroll and Ogle Counties will be served by the improvement of a certain bridge on a section of public highway, said section being described and located more specifically as follows: Piling repairs for exposed steel piles on abutments located on Ogle Road over Elkhorn Creek on the county line between Carroll and Ogle Counties near the N.E. corner of the S.E. $\frac{1}{4}$ of Section 33, T24N, R7E, and;

WHEREAS, the cost of said improvement for construction and engineering is estimated to be One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000).

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Carroll and Ogle Counties, that they do agree to share the estimated cost of One Hundred Thirty Two Thousand and 00/100 Dollars (\$132,000), the prorated cost to Ogle County based on its assessed valuation of One Billion, Nine Hundred Seventy-Two Million, Two Hundred Four Thousand, Three Hundred Forty-Six Dollars (\$1,972,204,346), being One Hundred Five Thousand, Three Hundred Thirty Six and 00/100 Dollars (\$105,336.00), and the prorated cost to Carroll County based on its assessed valuation of Four Hundred Ninety-Eight Million, Nine Hundred Thirty-Two Thousand, Five Hundred Sixty-Two Dollars (\$498,932,562), being Twenty Six Thousand Six Hundred Sixty Four and 00/100 Dollars (\$26,664.00); or as much as may otherwise be necessary to complete this improvement, and;

BE IT FURTHER RESOLVED, that the funds necessary to satisfy Carroll County's obligation be appropriated from the County Bridge Fund of Carroll County, and;

BE IT FURTHER RESOLVED, that the funds necessary to satisfy Ogle County's obligation be appropriated from the County Bridge Fund of Ogle County.

JOINT BRIDGE AGREEMENT

Adopted this _____ day of _____, 20__ at Mt. Carroll, IL

Adopted this _____ day of _____, 20__ at Oregon, IL

Chairman, Carroll County Board

ATTEST:

Carroll County Clerk

Chairman, Ogle County Board

ATTEST:

Ogle County Clerk

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Carroll County	Carroll	22-02119-00-BR

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
LBFP			

Engineering**Right-of-Way**

State Job Number	Project Number	State Job Number	Project Number
P-92-088-23	YYFG(982)		

☒ Local Administered Engineering ☐ Right-of-Way ☐ Other

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
Freemont RD	TR 0163	0.01	To	From
			02.50	02.51

Location Termini

4 MI NE Milledgeville AT Elkhorn Creek
--

Current Jurisdiction	Existing Structure Number(s)	
Elkhorn Township	008-4301	Remove

PROJECT DESCRIPTION

Bridge rehabilitation

Local Public Agency	Section Number	State Job Number	Project Number
Carroll County	22-02119-00-BR		

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "**STATE**". The **STATE** and **LPA** jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be developed by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "**FHWA**".

I. GENERAL

- 1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** or the federal funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing, to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. The project plans and specifications will specify domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and comply with federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

This Agreement and the **LPA's** obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, and any and all license requirements or professional certification provisions.

- 2.1 Compliance with Uniform Grant Rules (2 CFR Part 200). The **LPA** certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. **LPA** certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is **LPA's** responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The **LPA** certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. **LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the **STATE**, unless the **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and **STATE** acknowledges the **LPA** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The **LPA** certifies to the best of its knowledge and belief that it's officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

Local Public Agency	Section Number	State Job Number	Project Number
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- b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
- c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
- d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

2.7 **Criminal Convictions.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

2.8 **Improper Influence.** The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

2.9 **Telecom Prohibition.** The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.

2.10 **Personal Conflict of Interest** - The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

- a. the employee, officer, board member, or agent;
- b. any member of his or her immediate family;
- c. his or her partner; or
- d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2.11 **Organizational Conflict of Interest** - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.

2.12 **Accounting System.** The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally-funded program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA's** accounting system. See 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

3.1 **Single Audits:** The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31

Local Public Agency	Section Number	State Job Number	Project Number
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USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

- 3.2 **STATE Audits:** The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE's** authorized inspection or review, final audit, the **STATE's** independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE's** Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for engineering or right of way work.
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 3.
- 4.3 **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
- 4.6 **Project Closeout:** The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects

Local Public Agency	Section Number	State Job Number	Project Number
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under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

- 5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To retain jurisdiction of the completed improvement.
- 5.4 To maintain or cause to be maintained the completed improvement or that portion within its jurisdiction, in a manner satisfactory to the **STATE** and the **FHWA**.
- 5.5 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.6 To regulate parking and traffic in accordance with the approved project report.
- 5.7 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.8 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.9 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.

VI. THE STATE AGREES

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
- 6.2 To reimburse the **LPA** for federal and/or state funds on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of expenditures by the **LPA**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Division of Cost
☒	2.	Location Map
☒	3.	Risk Assessment
☒	4.	Attestations
☐	5.	Resolution*
☐		
☐		
☐		
☐		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
Carroll County	22-02119-00-BR		

AGREEMENT SIGNATURES EXECUTION

The **LPA** agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Joseph Payette

Title of Official

Chairman

Signature

Date

--	--

The above signature certifies the agency's TIN number is

366006536 conducting business as a Governmental Entity.

DUNS Number 029959640

UEI FJJRGJRS8JF3

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

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By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

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Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

--	--

Michael Prater, Chief Counsel

Date

--	--

Vicki Wilson, Chief Fiscal Officer

Date

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NOTE: If the LPA Signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Carroll County	Carroll	22-02119-00-BR	P-92-088-23	YYFG(982)

DIVISION OF COST

Type of Work	Federal Funds			State Funds			Local Public Agency			Totals
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	
Preliminary Engineering	LBFP	\$72,000.00	80%	TBP	\$14,400.00	16%	Local	\$3,600.00	4%	\$90,000.00
	Total	\$72,000.00		Total	\$14,400.00		Total	\$3,600.00		\$90,000.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Carroll County	22-02119-00-BR	Carroll	P-92-088-23	YYFG(982)

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	<u>0 points</u> - no significant changes in the last 4 or more years; <u>1 point</u> - minor changes, but majority of key staff and officials have not changed in the last 4 years; <u>2 points</u> - significant key staff or elected leadership changes within the last 3 years; <u>3 points</u> - significant key staff and elected leadership changes within the last 3 years	3
	What is the LPA's history with federal-aid funded transportation projects?	<u>0 points</u> - One or more federal-aid funded transportation projects initiated per year; <u>1 point</u> - At least one project initiated within the past three years; <u>2 points</u> - AT least one project initiated within the past 5 years; <u>3 points</u> - None or more than 5 years	2
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	<u>0 points</u> - Full-time employee with experience designated as being in "responsible charge"; <u>1 point</u> - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; <u>2 points</u> - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; <u>3 points</u> - LPA staff have no prior experience or technical expertise and relying solely on consultant	2
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	<u>0 points</u> - No; <u>1 point</u> - Delays of 6 or more months; <u>2 points</u> - Delays of up to 1 year; <u>3 points</u> - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	<u>0 points</u> - yes; <u>3 points</u> - no	0
	What is the LPA's accounting system?	<u>0 points</u> - Automated accounting software; <u>1 point</u> - Spreadsheets; <u>2 points</u> - paper only; <u>3 points</u> - none	1
Audits	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	<u>0 points</u> - yes; <u>3 points</u> - no	0
	When was the last time a financial statement audit was conducted?	<u>0 points</u> - in the past year; <u>1 point</u> - in the past two years; <u>2 points</u> - in the past three years; <u>3 points</u> - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	<u>0 points</u> - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; <u>1 point</u> - Financial review; <u>2 points</u> - Other type? or no audit required; <u>3 points</u> - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	<u>0 points</u> - no; <u>3 points</u> - yes, or no audits required	0
Have the findings been resolved?		<u>0 points</u> - yes or no findings; <u>1 point</u> - in progress; <u>3 points</u> - no	0

Summary of Risk		District Review Signature & Date	Central Office Review Signature & Date
General History of Performance	7	Paul Schindwein Digitally signed by Paul Schindwein Date: 2024.06.21 08:06:45 -05'00'	
Financial Controls	1		
Audits	0		
Total		8	

Additional Requirements? ☐ Yes ☒ No

Local Public Agency	Section Number	State Job Number	Project Number
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SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Carroll County LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?

☒ Yes ☐ No

2. Does the Carroll County LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current Carroll County LPA fiscal year?

☒ Yes ☐ No

If answers to question 1 and 2 are no, please proceed to the signature section.

If answer to question 1 is yes, please answer question 3a.

If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the Carroll County LPA performed a single audit for their previous fiscal year?

☒ Yes ☐ No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?

☒ Yes ☐ No

b. For the current fiscal year, does the Carroll County LPA intend to comply with Subpart F of 2 CFR 200?

☒ Yes ☐ No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Sara Renkes	County Engineer	Carroll County

Signature & Date

Sara Renkes Digitally signed by Sara Renkes
Date: 2024.06.21 07:14:09
-05'00'

Instructions for BLR 05310PE Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets (BLRS) Manual, Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency

Local Public Agency Insert the name of the LPA

County Insert the name of the county in which the LPA is located

Section Number Insert the section without dashes. The dashes are automatically inserted.

Fund Type Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.)

ITEP, SRTS, HSIP, Number Insert the ITEP, SRTS, HSIP number assigned to this project

MPO Name From the drop-down choose the MPO in which the project is located. If the project is not located within an MPO, select N/A. Types to choose from are:

Bi-State	Bi-State Regional Commission
CMA	Chicago Metropolitan Planning Organization
CUUATS	Champaign/Urbana Urban Area Transportation Study
DATS	Danville Area Transportation Study
DMATS	Dubuque
DSATS	DeKalb/Sycamore Area Transportation Study
DUATS	Decatur Urbanized Area Transportation Study
EWGCG	East-West Gateway Council of Governments
KATS	Kankakee Area Transportation Study
MCRPC	McLean County Regional Planning Commission
PPUATS	Peoria/Pekin Urban Area Transportation Study
RPC	Region 1 Planning Council
SATS	Springfield Area Transportation Study
SEMPO	South East Metropolitan Planning Organization
SIMPO	Southern Illinois Metropolitan Planning Organization
SLATS	State Line Area Transportation Study

MPO Tip Number Insert MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A"

Engineering

Job Number Insert the job number assigned for the engineering portion of this project.

Project Number Insert the project number assigned to the engineering portion of the project.

Right-of-Way

Job Number Insert the job number assigned for Right-of-Way for the project, if applicable. The number with begin with an "R".

Project Number Insert the project number assigned to the Right-of-Way for the project, if applicable.

Local Administered Engineering Check this box if the LPA is administering the engineering locally.

Right-of-Way Check this box if Right-of-Way is part of the project

Other Check this box if work is something other than preliminary Engineering or Right-of-Way. In the field following other, insert the type of other work.

Location

Local Street/Road Name Insert the local street/road name

Key Route Insert the key route of the street/road listed above

Length Insert the length in miles as it pertains to the location listed above. For a structure insert 0.01

Station

From Insert the beginning station of the project as it pertains to the key route for this location for this project

To Insert the ending station of the project as it pertains to the key route for this location for this project

Location Termini Insert the beginning and ending termini as it pertains to this location for this project

Existing Structure Number(s) Insert the existing structure number(s) for this project

Use the add location button to add additional locations if needed for up to a total of three locations. If there are more than three locations, use various.

Instructions for BLR 05310PE Page 2 of 3

Project Description

Project Description Insert a description of the work to be accomplished by this project.

For Local Let Projects

Schedules

Within the schedule table, check the box as applicable. Insert the schedule number and a short schedule description / name.

1. Division of Cost - See separate instructions for completing this page.
2. Location Map - Attach a location map to this agreement showing all locations being improved by this project.
3. Risk Assessment - See separate instructions for completing these pages.
4. Attestations - See separate instructions for completing this page.
5. Resolution - The LPA must pass an appropriation resolution covering the local share of the project and must grant signature authority to the signee. Attach the resolution as Schedule 5. (check the box at the bottom of Agreement Signatures page) If BLR 09110 or BR 09120 are used to appropriate local fund, attach these forms to the signature authorization resolution.

Within the schedule table, check each box as applicable. Items prechecked are required to be attached to this document upon submittal. Additional lines are to be used to list additional items attached to this agreement.

Agreement Signatures Execution

Local Public Agency The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number, DUNS Number, and the UEI (note the UEI will be replacing the DUNS Number <https://sam.gov/content/duns-uei>).

Illinois Dept. of Transportation The appropriate IDOT official shall sign and date here.

Division of Cost (Schedule 2) Instructions

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

- Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
- Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
- Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

Example:

Maximum STR participation 80% not to exceed \$100,000

Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

Type of Work	Choose the type of work from the drop-down list. Types to choose from are: Preliminary Engineering, Right-of-Way, Utilities. A blank field is provided for other types of work.
Federal Funds	If federal funds are being used on this project complete the following for federal funds.
Fund Type	Choose the type of federal fund type from the drop-down.
Amount	Insert the amount of federal funds for the type of listed under fund type.
%	Insert the percentage of federal funds for this type.
State Funds	If state funds are being used on this project complete with following for state funds.
Fund Type	Choose the type of state fund type from the drop-down.
Amount	Insert the amount of state funds for the type of listed under fund type.
%	Insert the percentage of state funds for this type.
Local Public Agency Funds	
Fund Type	Choose the type of LPA funds from the drop-down
Amount	Insert the amount of LPA funds for the type of listed under fund type.
%	Insert the percentage of LPA funds for this type.
Explanation	Insert any necessary additional information as to how the funding is being applied for this project.

LRS Federal Funds Risk Assessment (Schedule 3) Instructions

Instructions for BLR 05310PE Page 3 of 3

The LPA shall complete the risk assessment to the best of their knowledge.

District staff will review the assessment and make recommendations for risk monitoring based on the results of the assessment. If monitoring is required above normal policy procedures, those requirements shall be itemized in the Additional Requirements box. Appropriate full-time district staff will approve the assessment by signing and dating in the box provided.

Attestation on Single Audit Compliance (Schedule 4) Instructions

The LPA shall complete the risk assessment to the best of their knowledge.

The appropriate local agency official shall certify the attestation by signing and dating in the box provided.

A minimum of two (2) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. If the DocuSign process is used no physical copies are required to be submitted.

Upon execution distribution will be as follows:

LPA

Bureau of Local Roads & Streets

Printing Instructions

For the document to print properly, please make sure "Orientation" is set to "Auto" (see image below) within the print dialog window. If this setting is not chosen, then some pages may be cut off during the printing process.

Orientation:

☒ Auto

☐ Portrait

☐ Landscape



ILLINOIS

Free and Confidential services for survivors of sexual assault and domestic violence in Jo Daviess and Carroll Counties.

11358 Industrial Park Drive, Suite 2
Galena, Illinois 61036
815.777.8155

24-hr Domestic Violence Hotline:
815.777.3680

24-hr Sexual Assault Hotline:
815.777.8155

855 South Mill Street, Suite 200
Mt. Carroll, Illinois 61053
815.244.7704

24-hr Domestic Violence Hotline:
815.244.1320

24-hr Sexual Assault Hotline:
815.244.7772

IOWA

Free and Confidential services for survivors of sexual assault in Northeast Iowa.

24-hr Sexual Assault Hotline:
888.557.0310

1789 Elm Street, Suite C
Dubuque, Iowa 52001
563.557.0310

118 3rd Avenue SE, Suite 500
Cedar Rapids, Iowa 52401
319.540.0080

100 East Park Avenue, Second Floor
Waterloo, Iowa 50703
319.939.9599

1014 S. Mill Street, Unit #3
Decorah, Iowa 52101
563.380.3332

August 30, 2024

Carroll County
301 N Main Street
Mt. Carroll, IL 61053

Dear Joseph Payette,

Thank you for your generous support of Riverview Center and the survivors we serve. We received your donation in August 2024 in the amount of \$27,313.48 and are very grateful for your thoughtfulness. We want you to know how much your support means to survivors.

Your unwavering support ensures that we serve survivors of sexual assault and domestic violence in our community, promoting brighter futures for everyone for years to come.

You are changing lives and have truly made a difference!

With deepest gratitude,

Heidi Zull

Director of Development and Public Relations

Riverview Center is a non-profit agency committed to providing compassionate, client-centered care for individuals affected by sexual violence in Iowa and for individuals affected by sexual and/or domestic violence in Illinois. Services are free to ALL survivors regardless of biological sex, gender identity/expression, sexual orientation, immigration status, English proficiency, race and/or ethnicity, incarceration status, disability, or background. Survivors receive 24/7 crisis intervention; legal, medical, and general advocacy; ongoing one-on-one counseling and support groups, and trauma-informed therapy. We also offer free age-appropriate awareness education for daycares, schools, businesses, care facilities, veterans' centers, nursing homes, and more.

Please consult a tax professional to determine the tax-deductibility of this donation. The Riverview Center is a 501c3 supported by individual and community contributions. Our tax ID number is 36-3920008.